

March 20, 2026

Dear TL Ricky Sarabia,

I hope you are doing well.

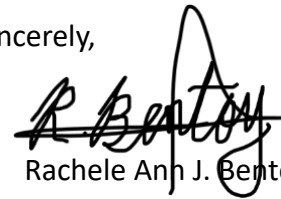
Please accept this letter as my formal resignation from my position as a Customer Service Representative, effective immediately.

This decision was not easy, but due to personal reasons, I am unable to continue my duties at this time. I sincerely apologize for any inconvenience my immediate departure may cause the team.

I am truly grateful for the opportunity to have been part of the team and for the guidance and support you have provided during my time here. I appreciate the experience and skills I have gained.

Thank you for your understanding.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Bentoy". The signature is stylized with a large, looped initial "R" and a long, sweeping underline that extends across the name.

Rachele Ann J. Bentoy

Customer Service Representative