

Glena Rose Ocampo  
Customer Service Representative (Trainee)  
iPloy Staffing Solutions

March 6, 2026

Dear Employee Relations,

Please accept this letter as formal notification that I am resigning from my position as a Customer Service Representative Trainee at iPloy Staffing Solutions, effective today, March 6, 2026.

I am resigning from my position due to personal reasons.

I would like to thank the team for the opportunity to undergo training with iPloy Staffing Solutions over the past month. I appreciate the learning experiences I gained during my time here. Thank you for your understanding regarding my decision. I wish the company the best moving forward.

Sincerely,

A handwritten signature in black ink that reads "Glena Rose Ocampo". The signature is written in a cursive, slightly slanted style.

Glena Rose Ocampo