



XYZ Center for Online English Development, Inc.

A.S Fortuna St., Bakilid, Mandaue City, Philippines

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"the leading language instruction provider in the Philippines"

CERTIFICATE OF EMPLOYMENT

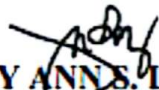
To Whom This May Concern:

This is to certify that **JOYCE B. BAILO** was employed as an **Administrative Assistant** at **XYZ Center for Online English Development**, an online language institute for English as a Second Language (ESL) instruction, from **September 2023 – July 2025**.

In this role, she was responsible for providing administrative support to the company's overall operations and assisting in various human resources functions, including coordination of employee records and general HR support tasks.

This certification is issued to **Ms. Bailo** upon her request for whatever legal purpose it may serve.

Issued this 19th day of February 2026 at XYZ Center for Online English Development, Bakilid, A.S Fortuna Street, Mandaue City, 6014, Philippines.


JAY ANN S. LEE
General Manager