



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

Schedule: _____

I. PERSONAL INFORMATION

Team Lead: _____

2. SURNAME	G U V I D O		
FIRST NAME	S O A M E J A D		
MIDDLE NAME	BONGCARAS	3. NAME EXTENSION (e.g. Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	11 / 15 / 1982	17. RESIDENTIAL ADDRESS	
5. PLACE OF BIRTH	TACLOBAN CITY	BASURAS ST. TIPOLO MANDAUE CITY	
6. SEX	D Male D Female	ZIP CODE	
7. CIVIL STATUS	D Single DWidowed DMarried DSeparated DAnnulled DOthers, specify _____	18. TELEPHONE NO.	
8. CITIZENSHIP	FILIPINO	19. PERMANENT ADDRESS	
9. HEIGHT (m)		LOT 63 VFA CURD. TACLOBAN CITY LEYTE	
10. WEIGHT (kg)	70	ZIP CODE	
11. BLOOD TYPE	O ⁺	20. TELEPHONE NO.	
12. GSIS ID NO.		21. E-MAIL ADDRESS (if any)	
13. PAG-IBIG ID NO.		22. CELLPHONE NO. (if any)	
14. PHILHEALTH NO.	13-025069718-0	092035435-99	
15. SSS NO.	06-2581461-3	23. EMPLOYEE ID NO.	
16. TIN	941563862		

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME	CAYA	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIFI	
MIDDLE NAME	PACOLA	
OCCUPATION	HOUSEWIFE	
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
(Continue on separate sheet if necessary)		
26. FATHER'S SURNAME	GUIDO	/ /
FIRST NAME	DANILO	/ /
MIDDLE NAME	ROM	/ /
27. MOTHER'S MAIDEN NAME		/ /
SURNAME	BONGCARAS	/ /
FIRST NAME	JACQUELINE	/ /
MIDDLE NAME	AYASO	/ /
25. NAME OF CHILD		
(Write full name and list all)		
JANNICKA SAM C. GUIDO		/ /
JEANNA SAM C. GUIDO		/ /
JAKEN SAM C. GUIDO		/ /

37 a. Have you ever been formally charged? DYES ~~D/NO~~
If YES, give details _____

b. Have you ever been guilty of any administrative offense? DYES ~~D/NO~~
If YES, give details _____

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES ~~D/NO~~
If YES, give details _____

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? DYES ~~D/NO~~
If YES, give details _____

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES ~~D/NO~~
If YES, give details _____

41. Pursuant to: (a) Indigenouse People's Act (RA 83710; (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES ~~D/NO~~
If YES, give please specify: _____

b. Are differently abled? DYES ~~D/NO~~
If YES, give please specify: _____

c. Are you a solo parent? DYES ~~D/NO~~
If YES, give please specify: _____

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.

43. EMPLOYMENT RECORD

COMPANY NAME	POSITION	FROM	TO
ADAC / EGS	CSR	2010	2013
TELEPERFORMANE	CSR	2013	2018

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

COMMUNITY TAX CERTIFICATE NO. _____

ISSUED AT _____

/ /

ISSUED ON (mm/dd/yyyy) _____

RIGHT THUMBMARK

IN CASE OF EMERGENCY:
Please Contact: JACQUELINE GUIDO