



# Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;">1</td> <td style="width:15%;">For the year (YYYY)</td> <td colspan="4" style="text-align: center;">2017</td> </tr> <tr> <td colspan="5"><b>Part I Employee Information</b></td> </tr> <tr> <td>3</td> <td>Taxpayer Identification No.</td> <td>322</td> <td>753</td> <td>804</td> <td>000</td> </tr> <tr> <td>4</td> <td>Employee's Name (Last Name, First Name, Middle Name)</td> <td colspan="3">Pangan, Sherlyn</td> <td>5 RDO Code 000</td> </tr> <tr> <td>6</td> <td>Registered Address</td> <td colspan="3">Deca Homes Tungkil</td> <td>6A Zip Code 6014</td> </tr> <tr> <td>6B</td> <td>Local Home Address</td> <td colspan="3"></td> <td>6C Zip Code</td> </tr> <tr> <td>6D</td> <td>Foreign Address</td> <td colspan="3"></td> <td>6E Zip Code</td> </tr> <tr> <td>7</td> <td>Date of Birth (MM/DD/YYYY)</td> <td colspan="2">08 29 1994</td> <td>8 Telephone number</td> <td></td> </tr> <tr> <td>9</td> <td>Exemption Status</td> <td colspan="3"><input checked="" type="checkbox"/> Single <input type="checkbox"/> Married</td> <td></td> </tr> <tr> <td>9A</td> <td colspan="5">Is the wife claiming the additional exemption for qualified dependent children? <input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>10</td> <td>Name of Qualified Dependent Children</td> <td colspan="3"></td> <td>11 Date of Birth (MM/DD/YYYY)</td> </tr> <tr> <td>12</td> <td>Statutory Minimum Wage rate per day</td> <td colspan="3"></td> <td>12</td> </tr> <tr> <td>13</td> <td>Statutory Minimum Wage rate per month</td> <td colspan="3"></td> <td>13</td> </tr> <tr> <td>14</td> <td colspan="5"><input type="checkbox"/> Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax</td> </tr> <tr> <td colspan="5"><b>Part II Employer Information (Present)</b></td> </tr> <tr> <td>15</td> <td>Taxpayer Identification No.</td> <td>205</td> <td>366</td> <td>921</td> <td>000</td> </tr> <tr> <td>16</td> <td>Employer's Name</td> <td colspan="3">CONVERGYS PHILIPPINES, INC.</td> </tr> <tr> <td>17</td> <td>Registered Address</td> <td colspan="3">8th Floor SLC Building, 6797 Ayala A</td> <td>17A Zip Code 1226</td> </tr> <tr> <td></td> <td colspan="4"><input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer</td> </tr> <tr> <td colspan="5"><b>Part III Employer Information (Previous)</b></td> </tr> <tr> <td>18</td> <td>Taxpayer Identification No.</td> <td colspan="3"></td> </tr> <tr> <td>19</td> <td>Employer's Name</td> <td colspan="3"></td> </tr> <tr> <td>20</td> <td>Registered Address</td> <td colspan="3"></td> <td>20A Zip Code</td> </tr> <tr> <td colspan="5"><b>Part IV-A Summary</b></td> </tr> <tr> <td>21</td> <td>Gross Compensation Income from Present Employer (Item 41 plus item 55)</td> <td>21</td> <td colspan="2" style="text-align: right;">76,458.44</td> </tr> <tr> <td>22</td> <td>Less: Total Non-Taxable/Exempt (Item 41)</td> <td>22</td> <td colspan="2" style="text-align: right;">22,017.85</td> </tr> <tr> <td>23</td> <td>Taxable Compensation Income from Present Employer (Item 55)</td> <td>23</td> <td colspan="2" style="text-align: right;">54,440.59</td> </tr> <tr> <td>24</td> <td>Add: Taxable Compensation Income from Previous Employer</td> <td>24</td> <td colspan="2" style="text-align: right;">0.00</td> </tr> <tr> <td>25</td> <td>Gross Taxable Compensation Income</td> <td>25</td> <td colspan="2" style="text-align: right;">54,440.59</td> </tr> <tr> <td>26</td> <td>Less: Total Exemptions</td> <td>26</td> <td colspan="2" style="text-align: right;">50,000.00</td> </tr> <tr> <td>27</td> <td>Less: Premium Paid on Health and/or Hospital Insurance (if applicable)</td> <td>27</td> <td colspan="2"></td> </tr> <tr> <td>28</td> <td>Net Taxable Compensation Income</td> <td>28</td> <td colspan="2" style="text-align: right;">4,440.59</td> </tr> <tr> <td>29</td> <td>Tax Due</td> <td>29</td> <td colspan="2" style="text-align: right;">222.03</td> </tr> <tr> <td>30</td> <td>Amount of Taxes Withheld</td> <td></td> <td colspan="2"></td> </tr> <tr> <td>30A</td> <td>Present Employer</td> <td>30A</td> <td colspan="2" style="text-align: right;">222.03</td> </tr> <tr> <td>30B</td> <td>Previous Employer</td> <td>30B</td> <td colspan="2"></td> </tr> <tr> <td>31</td> <td>Total Amount of Taxes Withheld As adjusted</td> <td>31</td> <td colspan="2" style="text-align: right;">222.03</td> </tr> </table>	1	For the year (YYYY)	2017				<b>Part I Employee Information</b>					3	Taxpayer Identification No.	322	753	804	000	4	Employee's Name (Last Name, First Name, Middle Name)	Pangan, Sherlyn			5 RDO Code 000	6	Registered Address	Deca Homes Tungkil			6A Zip Code 6014	6B	Local Home Address				6C Zip Code	6D	Foreign Address				6E Zip Code	7	Date of Birth (MM/DD/YYYY)	08 29 1994		8 Telephone number		9	Exemption Status	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married				9A	Is the wife claiming the additional exemption for qualified dependent children? <input type="checkbox"/> Yes <input type="checkbox"/> No					10	Name of Qualified Dependent Children				11 Date of Birth (MM/DD/YYYY)	12	Statutory Minimum Wage rate per day				12	13	Statutory Minimum Wage rate per month				13	14	<input type="checkbox"/> Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax					<b>Part II Employer Information (Present)</b>					15	Taxpayer Identification No.	205	366	921	000	16	Employer's Name	CONVERGYS PHILIPPINES, INC.			17	Registered Address	8th Floor SLC Building, 6797 Ayala A			17A Zip Code 1226		<input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer				<b>Part III Employer Information (Previous)</b>					18	Taxpayer Identification No.				19	Employer's Name				20	Registered Address				20A Zip Code	<b>Part IV-A Summary</b>					21	Gross Compensation Income from Present Employer (Item 41 plus item 55)	21	76,458.44		22	Less: Total Non-Taxable/Exempt (Item 41)	22	22,017.85		23	Taxable Compensation Income from Present Employer (Item 55)	23	54,440.59		24	Add: Taxable Compensation Income from Previous Employer	24	0.00		25	Gross Taxable Compensation Income	25	54,440.59		26	Less: Total Exemptions	26	50,000.00		27	Less: Premium Paid on Health and/or Hospital Insurance (if applicable)	27			28	Net Taxable Compensation Income	28	4,440.59		29	Tax Due	29	222.03		30	Amount of Taxes Withheld				30A	Present Employer	30A	222.03		30B	Previous Employer	30B			31	Total Amount of Taxes Withheld As adjusted	31	222.03		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;">2</td> <td style="width:15%;">For the period From (MM/DD)</td> <td colspan="2" style="text-align: center;">01 01</td> <td style="width:15%;">To (MM/DD)</td> <td colspan="2" style="text-align: center;">05 01</td> </tr> <tr> <td colspan="7"><b>Part IV-B Details of Compensation Income and Tax Withheld from Present Employer</b></td> </tr> <tr> <td colspan="7" style="text-align: center;">Amount</td> </tr> <tr> <td colspan="7"><b>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</b></td> </tr> <tr> <td>32</td> <td>Basic Salary/ Statutory Minimum Wage Minimum Wage Earner (MWE)</td> <td>32</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>33</td> <td>Holiday Pay (MWE)</td> <td>33</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>34</td> <td>Overtime Pay (MWE)</td> <td>34</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>35</td> <td>Night Shift Differential (MWE)</td> <td>35</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>36</td> <td>Hazard Pay (MWE)</td> <td>36</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>37</td> <td>13th Month Pay and Other Benefits</td> <td>37</td> <td colspan="2" style="text-align: right;">4,333.76</td> <td></td> <td></td> </tr> <tr> <td>38</td> <td>De Minimis Benefits</td> <td>38</td> <td colspan="2" style="text-align: right;">8,467.82</td> <td></td> <td></td> </tr> <tr> <td>39</td> <td>SSS, GSIS, PHIC &amp; Pag-ibig Contributions &amp; Union dues (Employee share only)</td> <td>39</td> <td colspan="2" style="text-align: right;">3,492.09</td> <td></td> <td></td> </tr> <tr> <td>40</td> <td>Salaries &amp; Other forms of Compensation</td> <td>40</td> <td colspan="2" style="text-align: right;">5,724.18</td> <td></td> <td></td> </tr> <tr> <td>41</td> <td>Total Non-Taxable/Exempt Compensation Income</td> <td>41</td> <td colspan="2" style="text-align: right;">22,017.85</td> <td></td> <td></td> </tr> <tr> <td colspan="7"><b>B. TAXABLE COMPENSATION INCOME</b></td> </tr> <tr> <td colspan="7" style="text-align: center;">REGULAR</td> </tr> <tr> <td>42</td> <td>Basic Salary</td> <td>42</td> <td colspan="2" style="text-align: right;">43,891.60</td> <td></td> <td></td> </tr> <tr> <td>43</td> <td>Representation</td> <td>43</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>44</td> <td>Transportation</td> <td>44</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>45</td> <td>Cost of Living Allowance</td> <td>45</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>46</td> <td>Fixed Housing Allowance</td> <td>46</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td colspan="7" style="text-align: center;">OTHERS (Specify)</td> </tr> <tr> <td>47A</td> <td></td> <td>47A</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>47B</td> <td></td> <td>47B</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td colspan="7" style="text-align: center;">SUPPLEMENTARY</td> </tr> <tr> <td>48</td> <td>Commission</td> <td>48</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>49</td> <td>Profit Sharing</td> <td>49</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>50</td> <td>Fees including Director's Fees</td> <td>50</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>51</td> <td>Taxable 13th Month Pay and Other Benefits</td> <td>51</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>52</td> <td>Hazard Pay</td> <td>52</td> <td colspan="2" style="text-align: right;">0.00</td> <td></td> <td></td> </tr> <tr> <td>53</td> <td>Overtime Pay</td> <td>53</td> <td colspan="2" style="text-align: right;">4,814.54</td> <td></td> <td></td> </tr> <tr> <td colspan="7" style="text-align: center;">OTHERS (Specify)</td> </tr> <tr> <td>54A</td> <td>EPGAL</td> <td>54A</td> <td colspan="2" style="text-align: right;">5,724.18</td> <td></td> <td></td> </tr> <tr> <td>54B</td> <td></td> <td>54B</td> <td colspan="2" style="text-align: right;">10.27</td> <td></td> <td></td> </tr> <tr> <td>55</td> <td>Total Taxable Compensation Income</td> <td>55</td> <td colspan="2" style="text-align: right;">54,440.59</td> <td></td> <td></td> </tr> </table>	2	For the period From (MM/DD)	01 01		To (MM/DD)	05 01		<b>Part IV-B Details of Compensation Income and Tax Withheld from Present Employer</b>							Amount							<b>A. NON-TAXABLE/EXEMPT COMPENSATION INCOME</b>							32	Basic Salary/ Statutory Minimum Wage Minimum Wage Earner (MWE)	32	0.00				33	Holiday Pay (MWE)	33	0.00				34	Overtime Pay (MWE)	34	0.00				35	Night Shift Differential (MWE)	35	0.00				36	Hazard Pay (MWE)	36	0.00				37	13th Month Pay and Other Benefits	37	4,333.76				38	De Minimis Benefits	38	8,467.82				39	SSS, GSIS, PHIC & Pag-ibig Contributions & Union dues (Employee share only)	39	3,492.09				40	Salaries & Other forms of Compensation	40	5,724.18				41	Total Non-Taxable/Exempt Compensation Income	41	22,017.85				<b>B. TAXABLE COMPENSATION INCOME</b>							REGULAR							42	Basic Salary	42	43,891.60				43	Representation	43	0.00				44	Transportation	44	0.00				45	Cost of Living Allowance	45	0.00				46	Fixed Housing Allowance	46	0.00				OTHERS (Specify)							47A		47A	0.00				47B		47B	0.00				SUPPLEMENTARY							48	Commission	48	0.00				49	Profit Sharing	49	0.00				50	Fees including Director's Fees	50	0.00				51	Taxable 13th Month Pay and Other Benefits	51	0.00				52	Hazard Pay	52	0.00				53	Overtime Pay	53	4,814.54				OTHERS (Specify)							54A	EPGAL	54A	5,724.18				54B		54B	10.27				55	Total Taxable Compensation Income	55	54,440.59			
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32	Basic Salary/ Statutory Minimum Wage Minimum Wage Earner (MWE)	32	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
33	Holiday Pay (MWE)	33	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
34	Overtime Pay (MWE)	34	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
35	Night Shift Differential (MWE)	35	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
36	Hazard Pay (MWE)	36	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
37	13th Month Pay and Other Benefits	37	4,333.76																																																																																																																																																																																																																																																																																																																																																																																																																																																												
38	De Minimis Benefits	38	8,467.82																																																																																																																																																																																																																																																																																																																																																																																																																																																												
39	SSS, GSIS, PHIC & Pag-ibig Contributions & Union dues (Employee share only)	39	3,492.09																																																																																																																																																																																																																																																																																																																																																																																																																																																												
40	Salaries & Other forms of Compensation	40	5,724.18																																																																																																																																																																																																																																																																																																																																																																																																																																																												
41	Total Non-Taxable/Exempt Compensation Income	41	22,017.85																																																																																																																																																																																																																																																																																																																																																																																																																																																												
<b>B. TAXABLE COMPENSATION INCOME</b>																																																																																																																																																																																																																																																																																																																																																																																																																																																															
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42	Basic Salary	42	43,891.60																																																																																																																																																																																																																																																																																																																																																																																																																																																												
43	Representation	43	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
44	Transportation	44	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
45	Cost of Living Allowance	45	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
46	Fixed Housing Allowance	46	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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47A		47A	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
47B		47B	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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48	Commission	48	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
49	Profit Sharing	49	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
50	Fees including Director's Fees	50	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
51	Taxable 13th Month Pay and Other Benefits	51	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
52	Hazard Pay	52	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																												
53	Overtime Pay	53	4,814.54																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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54A	EPGAL	54A	5,724.18																																																																																																																																																																																																																																																																																																																																																																																																																																																												
54B		54B	10.27																																																																																																																																																																																																																																																																																																																																																																																																																																																												
55	Total Taxable Compensation Income	55	54,440.59																																																																																																																																																																																																																																																																																																																																																																																																																																																												

We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof.

56 MELODY CUBILLA  
Present Employer/Authorized Agent Signature Over Printed Name

Date Signed: 06 29 2017

**CONFORME:**

57 Pangan, Sherlyn  
Employee Signature Over Printed Name

CTC No. \_\_\_\_\_ Employee Signature Over Printed Name \_\_\_\_\_ Amount Paid \_\_\_\_\_  
of Employee \_\_\_\_\_ Place of Issue \_\_\_\_\_ Date of Issue \_\_\_\_\_

**To be accomplished under substituted filing**

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604CF which has been filed with the Bureau of Internal Revenue

I declare, under the penalties of perjury, that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Phils. for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR form No. 1604CF filed by my employer to the BIR shall constitute as my income tax return and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 had been filed pursuant to the provisions of RR 3-2002, as amended.

58 MELODY CUBILLA  
Present Employer/Authorized Agent Signature Over Printed Name  
(Head of Accounting/Human Resource or Authorized Representative)

59 Pangan, Sherlyn  
Employee Signature Over Printed Name