

CSR - Voice

Myrimo

11/07/18

FOR INITIAL INTERVIEW  
@ 10:25pm

# ANGELINE VILLORDON

Lower Tunghaan *2 hours*  
Minganilla Cebu, 6046  
09202245969  
[gelinevillordon@gmail.com](mailto:gelinevillordon@gmail.com)



Seeking for a position that will enable me not to only showcase my abilities in English proficiency but also make use of my background in web design, HTML coding and writing skills.

## EDUCATION

### College

University of San Jose-Recoletos  
Bachelor of Arts in English *Major in*  
2014-2018 *graduated Oct 20, 2018*

### Secondary

Tungkop National High School  
2011-2014

### Elementary

Bulacao Community School  
2014-2010

*M: janitor*

*F: taxi driver*

*eldest of  
4 siblings*

*father is the  
main breadwinner*

*main goal is to help family financially*

35

97.3%

## ADDITIONAL SKILLS

*Strengths*

*- can work under pressure*

*Weaknesses*

*- can't say no to people  
who ask for favors*

*Authority figures*

*- give respect to them  
- positive vibes*

- Expert in Microsoft Office
- Bilingual in Filipino and English
- Web and tech savvy
- Interpersonal and Intrapersonal skills
- Oral and written communication skills
- Ability to work efficiently in multitasking environment
- Highly motivated
- Can work under pressure with initiative
- Flexible
- Open-minded

*BPO*

- no experience jobs*
- opportunity to enhance comm. skills*

*iPlog*

- was asked by friend to come w/*

## WORK EXPERIENCE

*has never been absent or late*

- READS working scholar ~~was~~  
University of San Jose-Recoletos
- Internship Exposure  
Clickable Brand Incorporated  
Writer OJT

*available ← ES : 13k A/  
12k BP*

*SD : ASAP*

*Cs : 5.5*

*graveyard → ok*

**CHARACTER REFERENCE**

Maria Theresa Suan  
09434978272  
Accenture Incorporated  
Data Analyst

Queenzel Lawas  
09254789433  
Pre-College Instructor  
Rosemont Hills Montessori College