

Christopher Ian M. Quinal
Team Lead – PAP Adherence
January 16, 2026

Dear Ellaine,

I am writing to formally resign from my position as **Team Lead – PAP Adherence**, effective **February 2, 2026**.

After careful consideration, I have decided to pursue a new opportunity that offers improved compensation and the ability to work from home. This was not an easy decision, especially after spending more than 9 years with the company.

I am truly grateful for the support, growth, and experiences I've gained during my time here. The knowledge and skills I've developed, as well as the relationships built along the way, have been invaluable, and I sincerely appreciate the opportunities I've been given.

I will do everything I can to ensure a smooth transition over the coming weeks. Please let me know how I can best support the handover process.

Thank you again for the opportunity to be part of the team.

Sincerely,



Christopher Ian M. Quinal