

December 19, 2018

Mr. Jerry Mee Agustin
Sicsican Puerto Prince City

Dear Mr. Agustin

Congratulations!

iPloy Inc. is pleased to offer you the position as **CSR-Phone**. We expect you will impart your knowledge, skills and experience to your co-

Should you accept the job offer, per company policy you will be eligible to receive the following beginning on your hire date.

Basic Pay	Php14,000.00
Allowance	Php1,600.00
Shift Differential 10% of your hourly rate (10:00 PM to 6:00 AM)	*Php1,400.00
Attendance Bonus (perfect attendance-no absent; no late)	*Php1,000.00
Potential Gross Monthly Compensation	Php18,000.00

- 25K Sign-on Bonus (50% to be given on the 5th month-regularization and remaining 50%-hiring anniversary)
- Government mandated benefits - SSS, PHIC, HDMF with corresponding deduction for employee share.
- Work days from Monday to Friday (unless specified by client). A total of 40 work hours a week.


You will be hired on Probationary status for six (6) months period. Performance review will be conducted on the 3rd and 5th month of your employment with the company to check your suitability to the position. If your performance meets our standard, then you will be converted to regular status. Furthermore, you will receive proportionate of (10 VL & 10 SL) within the year, NSD and HMO.

If you are available to start, your hiring date will be on **January 3, 2019**.

iPloy Inc. through the Human Resources Department will provide you with a written employment contract and personally discuss with you the details of your employment.


Should you have any concerns regarding on the details of this offer, please feel free to ask.

Yours truly,


JO HANNA MELLECIO
Human Resources

By signing and dating this form below, I **Jerry Mee Agustin**, accept this job offer as **CSR-Phone**, for **iPloy Inc.**

Conforme.


JERRY MEE AGUSTIN
Signature over printed name

Date: 12-20-2018