

DATE: 12/5/2018

Resigning Employee's Name: Jerry Mee Agustin		Employee No. 1037894
Employee's Complete Address: Sicsica, Puerto Princesa City, Palawan		
Account: Greendot Corporation	Position: Customer Service Representative	

Subject: RESIGNATION

Dear Jerry,

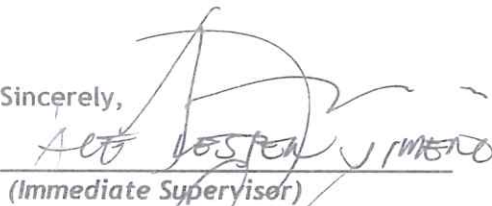
This is to formally accept your resignation that we received on November 23, 2018.

Kindly return all company-owned materials or equipment that you have in your possession on or before your last day with the company so that your clearance process may begin.

Please proceed to your SITE HR OFFICE to commence the clearance process.


We wish you luck in all your future endeavors.

Sincerely,



(Immediate Supervisor)

(Operations Manager)


Received by:
JERRY MEE AGUSTIN
Signature over printed name

Date Received: 12/06/18

NOTE: Immediately notify and deliver a copy of this document to the HR Department so that the contents of the same can be processed accordingly.