



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

Schedule: _____

Team Lead: _____

I. PERSONAL INFORMATION

2. SURNAME	A B E L L A N O S A		
FIRST NAME	C A R L A D R I A N E		
MIDDLE NAME			
4. DATE OF BIRTH (mm/dd/yyyy)	09 / 17 / 1995		3. NAME EXTENSION (e.g. Jr., Sr.)
5. PLACE OF BIRTH	CEBU CITY		17. RESIDENTIAL ADDRESS
6. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		APT 7, VILLA TERESITA, BIASONG, TALISAY CITY, CEBU
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		ZIP CODE
8. CITIZENSHIP	FILIPINO		18. TELEPHONE NO.
9. HEIGHT (m)	162 cm, 5'4		19. PERMANENT ADDRESS
10. WEIGHT (kg)	45		ZIP CODE
11. BLOOD TYPE	AB +		20. TELEPHONE NO.
12. GSS ID NO.			21. E-MAIL ADDRESS (if any)
13. PAG-IBIG ID NO.			WOLFABELLANOSA@GMAIL.COM
14. PHILHEALTH NO.			22. CELLPHONE NO. (if any)
15. SSS NO.			09265700474
16. TIN			23. EMPLOYEE ID NO.
			00896

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	/ /
MIDDLE NAME	/ /
OCCUPATION	/ /
EMPLOYER/BUS. NAME	/ /
BUSINESS ADDRESS	/ /
TELEPHONE NO.	/ /
(Continue on separate sheet if necessary)	
26. FATHER'S SURNAME	/ /
FIRST NAME	/ /
MIDDLE NAME	/ /
27. MOTHER'S MAIDEN NAME	/ /
SURNAME	12 / 19 / 1974
FIRST NAME	/ /
MIDDLE NAME	/ /
25. NAME OF CHILD	/ /

37 a. Have you ever been formally charged? DYES NO
 If YES, give details _____

b. Have you ever been guilty of any administrative offense? DYES NO
 If YES, give details _____

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES NO
 If YES, give details _____

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? YES NO
 If YES, give details _____

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES NO
 If YES, give details _____

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES NO
 If YES, give please specify: _____

b. Are differently abled? DYES NO
 If YES, give please specify: _____

c. Are you a solo parent? DYES NO
 If YES, give please specify: _____

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.
PAUL JAMES DAGATAN	LAWAAN 2, TALISAY CITY, CEBU	

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
CEBU INTERNATIONAL MARK AND JAMES ACADEME	ESL TEACHER	DECEMBER 2017	AUGUST 2018
CONDUENT	AGENT	SEPTEMBER 2016	NOVEMBER 2017

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

COMMUNITY TAX CERTIFICATE NO. _____

ISSUED AT _____

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable