



## EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes. Do with "X" and use separate sheet if necessary.

Section A

### I. PERSONAL INFORMATION

Section B

2. SURNAME	J E L I M		
3. FIRST NAME	J H O N A N N		
4. MIDDLE NAME	ONTALAN	5. HOME EXTENSION (P. No.)	
6. DATE OF BIRTH (Month/Day/Year)	06 / 28 / 1991	27. PRESENT HOME ADDRESS	1206 N ESCARIO ST. BRGY. KAMPUTAN CORN CITY CEBU
7. PLACE OF BIRTH	TONGAY, SIGUOR, SIGUOR	28. ZIP CODE	6000
8. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	29. TELEPHONE NO.	
9. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____	30. PERMANENT ADDRESS	CANAL, SIGUOR SIGUOR
10. CITIZENSHIP	FILIPINO	31. ZIP CODE	6025
11. HEIGHT (m)	5' 2	32. TELEPHONE NO.	
12. WEIGHT (kg)	98 kg.	33. E-MAIL ADDRESS (if any)	johnannselim77@gmail.com
13. BLOOD TYPE		34. CELLPHONE NO. (if any)	09260845202
14. GHS ID NO.		35. HOME OFFICE NO.	
15. PHILHEALTH NO.	120510342297		
16. SSN NO.	0726751745		
17. TIN	309 666501 000		

### II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (Month/Day/Year)
FIRST NAME		/ /
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER'S NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
	(Continue on separate sheet if necessary)	/ /
25. FATHER'S SURNAME	SELIM	/ /
FIRST NAME	JONIE	/ /
MIDDLE NAME	ENGCO	/ /
26. MOTHER'S MAIDEN NAME		/ /
SURNAME	ONTALAN	/ /
FIRST NAME	MARITA	/ /
MIDDLE NAME	CASTILLO	/ /
25. NAME OF CHILD (Please full names and sex of)		/ /
		/ /
		/ /
		/ /
		/ /

37 a. Have you ever been formally charged? DYES  NO   
 IF YES, give details \_\_\_\_\_

b. Have you ever been guilty of any administrative offense? DYES  NO   
 IF YES, give details \_\_\_\_\_

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES  NO   
 IF YES, give details \_\_\_\_\_

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? DYES  NO   
 IF YES, give details  
RESIGNATION

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES  NO   
 IF YES, give details \_\_\_\_\_

41. Pursuant to: (a) Indigenous People's Act (RA 8373); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES  NO   
 IF YES, give please specify: \_\_\_\_\_

b. Are differently abled? DYES  NO   
 IF YES, give please specify: \_\_\_\_\_

c. Are you a solo parent? DYES  NO   
 IF YES, give please specify: \_\_\_\_\_

42. REFERENCES (Person not related by consanguinity or affinity to applicant/employee)

NAME	ADDRESS	TEL. NO.
Jobelleh Labiste		0917716263
Alladin Grace Catubig		09566025750
Rochelle Gempesaw		09955634676

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
SPI GLOBAL CRM	CRM		
TELEPERFORMANCE INC.	TELEPHONE BANKER		
CONVERGYS / CONCENTRIX	CRM		

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

COMMUNITY TAX CERTIFICATE NO. \_\_\_\_\_

ISSUED AT \_\_\_\_\_

ISSUED ON (mm/dd/yyyy) \_\_\_\_\_

RIGHT THUMBMARK

Computer generated or aerox copy of picture is not acceptable

IN CASE OF EMERGENCY:  
 Please Contact: DAVE ALVIN MAGLITE

*Sanjahan*  
 SIGNATURE (Place in the box)