



# EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes. D with "I" and use separate sheet if necessary.

Schedule: \_\_\_\_\_

## I. PERSONAL INFORMATION

Team Lead: \_\_\_\_\_

2. SURNAME	S I B U G A L		
FIRST NAME	J E C I E L		
MIDDLE NAME			
3. NAME EXTENSION (e.g. Jr., Sr.)			
4. DATE OF BIRTH (mm/dd/yyyy)	11	/	30 / 1996
5. PLACE OF BIRTH	CEBU CITY		
6. SEX	D Male <input type="checkbox"/> Female <input checked="" type="checkbox"/>		
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		
8. CITIZENSHIP	FILIPINO		
9. HEIGHT (m)	5'0		
10. WEIGHT (kg)	60kg.		
11. BLOOD TYPE	A+		
12. GISIS ID NO.			
13. PAG-IBIG ID NO.			
14. PHILHEALTH NO.	1211 3693 6675		
15. SSS NO.	06-363-4644-2		
16. TIN	320 354 983 000		
17. RESIDENTIAL ADDRESS	G-III SITIO IBANAN BANILAD CEBU CITY		
18. TELEPHONE NO.	ZIP CODE 6000		
19. PERMANENT ADDRESS	G-III SITIO IBANAN BANILAD CEBU CITY		
20. TELEPHONE NO.	ZIP CODE 6000		
21. E-MAIL ADDRESS (if any)	jecieldc@gmail.com		
22. CELLPHONE NO. (if any)	09397801311		
23. EMPLOYEE ID NO.	00960		

## II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		
MIDDLE NAME		
OCCUPATION		
EMPLOYER/BUS. NAME		
BUSINESS ADDRESS		
TELEPHONE NO.		
(Continue on separate sheet if necessary)		
26. FATHER'S SURNAME	DELA CERNA	/ /
FIRST NAME	EFEDIO JR.	/ /
MIDDLE NAME	ROSARIO	/ /
27. MOTHER'S MAIDEN NAME		/ /
SURNAME	SIBUGAL	/ /
FIRST NAME	REMEDIOS	/ /
MIDDLE NAME	TERROGO	/ /
25. NAME OF CHILD (Write full name and last all)		/ /
ZAY LEE JAYE SIBUGAL BUTAS		09 / 09 / 2016
		/ /
		/ /
		/ /

37 a. Have you ever been formally charged? DYES  NO   
 If YES, give details \_\_\_\_\_

b. Have you ever been guilty of any administrative offense? DYES  NO   
 If YES, give details \_\_\_\_\_

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES  NO   
 If YES, give details \_\_\_\_\_

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? DYES  NO   
 If YES, give details  
Resignation

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES  NO   
 If YES, give details \_\_\_\_\_

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES  NO   
 If YES, give please specify: \_\_\_\_\_

b. Are differently abled? DYES  NO   
 If YES, give please specify: \_\_\_\_\_

c. Are you a solo parent? DYES  NO   
 If YES, give please specify: \_\_\_\_\_

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.
FERGUS NEJOR		09176599960
REGINE SIBO TIU		09776165811

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
TELEPERFORMANCE	CSR/TSR	JAN. 2015	FEB. 2017
STILES ASIA	CSR	MAY 2017	JAN. 2018
CONVERGYS	CSR/TSR	APRIL 2018	JAN. 2019

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

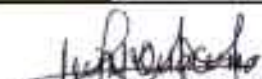
I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

COMMUNITY TAX CERTIFICATE NO. \_\_\_\_\_

ISSUED AT \_\_\_\_\_

ISSUED ON (mm/dd/yyyy) \_\_\_\_\_

RIGHT THUMBMARK



ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

IN CASE OF EMERGENCY:  
 Please Contact: Gerome Butas