

**Vanson Perales**

Sacred Heart Village

Lower Capaculan

Labangon

Cebu City

vansonperales1989@gmail.com

09750014164

September 17, 2025

Alex Apurado

Authorization Specialist

iPloy OPC

9th Floor Ayala Center Cebu Tower


Dear Alex Apurado,

I am writing to formally resign from my position as Authorization Specialist at iPloy OPC effective October 18, 2025.

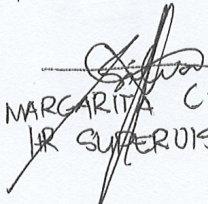
This decision was not easy and took careful consideration. However, after much thought, I have decided to pursue a new direction in my career. I am truly grateful for the opportunities for growth, the support from colleagues, and the valuable experiences I've gained during my time here.

I am committed to ensuring a smooth transition and will be happy to assist in training a replacement or wrapping up any pending responsibilities during my remaining time.

Thank you once again for the opportunity to be a part of iPloy OPC. I hope to stay in touch and wish the company continued success in the future.

Sincerely,  
  
**Vanson Perales**

Noted and accepted, EFFECTIVE DATE  
is SEPTEMBER 19, 2025

  
MARGARITA C. SILVA / 9/19/2025  
HR SUPERVISOR