

March 27, 2024

iPloy OPC

9th Flr, Ayala Center Cebu Tower
Bohol Street, Cebu Business Park.
Cebu City 6000

Dear iPloy,

I would like to inform you that I am resigning from my position as Intake Specialist effective March 27, 2024.

I appreciate the opportunities that you have provided to me over the past 5 years. I have enjoyed my tenure at iPloy and I'm grateful to have started my healthcare career alongside such as a dedicated team.

Since my family will be migrating, I would like to be with them for the last 2 weeks before we part ways. While my tenure with iPloy is something I enjoy, I still want to be with my family for the last time. I do want to stay but then 2 weeks leave is not something we offer which I understand.

Thank you again for the opportunity to work with you. I wish you all the best.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Giezel Laoc', written in a cursive style.

Giezel Laoc