

Certificate of Compensation Payment/Tax Withheld

BIR Form No. 2316
July 2008 (ENCS)

For Compensation Payment With or Without Tax Withheld

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

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2018

Part I - Employee Information				Part II - Details of Compensation Income and Tax Withheld from Present Employer			
1. Taxpayer Identification No.	313	720	474	000			
2. Name of Employee	Subingsubing, Grace			000			
3. Local Office Address	Tugbongan			6001			
4. Foreign Address							
5. Date of Birth (MM/DD/YYYY)	05 06 1994						
6. Marital Status	Single						
7. Is the wife claiming the additional exemption for qualified dependent children?	Yes						
8. Name of Qualified Dependent Children							
9. Statutory Minimum Wage rate per day							
10. Statutory Minimum Wage rate per month							
11. Minimum Wage Earned (withheld compensation is exempt from withholding tax and not subject to income tax)							
Part II - Employer Information (Present)				Part III - Details of Compensation Income and Tax Withheld from Previous Employer			
12. Taxpayer Identification No.	205	366	921	000			
13. Employer's Name	CONVERGYS PHILIPPINES, INC.						
14. Registered Address	8th Floor SLC building, 6797 Ayala			1226			
15. <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer							
16. Taxpayer Identification No.							
17. Employer's Name							
18. Registered Address							
Part IV - Summary				Part V - Details of Compensation Income and Tax Withheld from Present Employer			
19. Gross Compensation Income from Present Employer (Items 21-24)	306,560.84			21. Salary Pay (MWE)	0.00		
20. Less: Total Excesses	94,379.93			22. Overtime Pay (MWE)	0.00		
21. Taxable Compensation Income from Present Employer (Item 20)	212,180.91			23. Night Shift Differential (MWE)	0.00		
22. Add: Taxable Compensation Income from Previous Employer	0.00			24. Hazard Pay (MWE)	0.00		
23. Gross Taxable Compensation Income	212,180.91			25. 12th Month Pay and 13th Month Pay	29,924.99		
24. Less: Total Excesses	0.00			26. 13th Month Pay	35,942.76		
25. Less: Provision Paid on Health and/or Hospital Insurance (if applicable)				27. 13th Month Pay (MWE)	10,649.99		
26. Net Taxable Compensation Income	212,180.91			28. 13th Month Pay (MWE)	17,862.19		
27. Tax Due	0.00			29. 13th Month Pay (MWE)	94,379.93		
28. Amount of Taxes Withheld 30% - Present Employer	0.00			B. TAXABLE COMPENSATION INCOME			
29. Amount of Taxes Withheld 30% - Previous Employer				REGULAR			
30. Total Amount of Taxes Withheld As Adjusted	0.00			31. Basic Salary	169,309.60		
				32. Representation	0.00		
				33. Transportation	0.00		
				34. Cost of Living Allowance	0.00		
				35. Fixed Housing Allowance	0.00		
				SUPPLEMENTARY			
				36. 13th Month Pay	0.00		
				37. Profit Sharing	0.00		
				38. 13th Month Pay	0.00		
				39. 13th Month Pay	0.00		
				40. Hazard Pay	0.00		
				41. Overtime Pay	30,651.12		
				Others (Specify)			
				42A. EPGAL	12,217.54		
				42B.	2.65		
				43. Total Taxable Compensation Income	212,180.91		

We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof

66 MARICAR CORONEL
Present Employer/Authorized Agent Signature Over Printed Name
Date Signed 02 22 2019

CONFORME:
67 Subingsubing, Grace
Employee Signature Over Printed Name
Date Signed _____ Amount Paid _____
CTC No. _____ Date of Issue _____
of Employee _____ Place of Issue _____

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604CF which have been filed with the Bureau of Internal Revenue

68 MARICAR CORONEL
Present Employer/Authorized Agent Signature Over Printed Name
(Head of Accounting/ Human Resource or Authorized Representative)

I declare, under the penalties of perjury, that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer; (tax due equals tax withheld); that the BIR Form No. 1604CF filed by my employer to the BIR shall constitute as my income tax return and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 had been filed pursuant to the provisions of RR 3-2002, as amended.

69 Subingsubing, Grace
Employee Signature Over Printed Name