iPloy

EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

		Schedule:	
I. PERSONAL INFORMATION		Team Lead:	

2. SURNAME	P O N O
FIRST NAME	V E N I C E L E I
MIDDLE NAME	N/A

		3. NAME EXTENSION (e.g. Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	07 / 06 / 99	**17. RESIDENTIAL ADDRESS**	6D Vistana Residence Junquera Extn. cogon Ramos Cebu City
5. PLACE OF BIRTH	Sogod Cebu		
6. SEX	D Male D Female		
7. CIVIL STATUS	D Single DWidowed	**ZIP CODE**	6000
	DMarried DSeparated	**18. TELEPHONE NO.**	
	DAnnulled DOthers, specify_____	**19. PERMANENT ADDRESS**	6D Vistana Residence Junquera Extn. cogon Ramos Cebu City
8. CITIZENSHIP	FILIPINO		
9. HEIGHT (m)	153 cm		
10. WEIGHT (kg)	45 kg		
11. BLOOD TYPE		**ZIP CODE**	6000
12. GSIS ID NO.	34 - 7531557-6	**20. TELEPHONE NO.**	
13. PAG-IBIG ID NO.	1212 - 2443 - 6047	**21. E-MAIL ADDRESS (if any)**	ponovenicelei@ gmail.com
14. PHILHEALTH NO.	12025718 0196		
15. SSS NO.	34 - 7531557-6	**22. CELLPHONE NO. (if any)**	09224790650
16. TIN	346008975-0000	**23. EMPLOYEE ID NO.**	

II. FAMILY BACKGROUND		

		DATE OF BIRTH (mm/dd/yyyy)
24. SPOUSE'S SURNAME		
FIRST NAME		
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
(Continue on separate sheet if necessary)		/ /
26. FATHER'S SURNAME	Cumba	10 / 19 / 69
FIRST NAME	Augustus Ceasor	/ /
MIDDLE NAME	Rivero	/ /
27. MOTHER'S MAIDEN NAME		/ /
SURNAME	Pono	12 / 22 / 70
FIRST NAME	Judith	/ /
MIDDLE NAME	Modequillo	/ /
25. NAME OF CHILD (Write full name and list all)		/ /
		/ /
		/ /
		/ /
		/ /
		/ /

37 a. Have you ever been formally charged?	☐YES ☑NO
	If YES, give details
b. Have you ever been guilty of any administrative offense?	☐YES ☑NO
	If YES, give details

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐YES ☑NO
	If YES, give details

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector?	☐YES ☑NO
	If YES, give details

40. Have you ever been a candidate in a national or local election (except Barangay election)?	☐YES ☑NO
	If YES, give details

41. Pursuant to: (a) Indigenouse People's Act (RA 83710; (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:	
a. Are you a member of any indigenous group?	☐YES ☑NO
	If YES, give please specify:_____
b. Are differently abled?	☐YES ☑NO
	If YES, give please specify:_____
c. Are you a solo parent?	☐YES ☑NO
	If YES, give please specify:_____

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
Concentrix	CSR	Nov. 23, 2018	Feb. 4, 2019

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

COMMUNITY TAX CERTIFICATE NO.
ISSUED AT
/   /
ISSUED ON (mm/dd/yyyy)

RIGHT THUMBMARK

IN CASE OF EMERGENCY:

Please Contact: Judith Pono

Contact Number: 0922 737 0149

SIGNATURE (Sign in the box)