



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

Schedule:

I. PERSONAL INFORMATION

Team Lead:

2. SURNAME	VILLACERAN	3. NAME EXTENSION (e.g. Jr., Sr.)	
FIRST NAME	CAICHELA GINN	17. RESIDENTIAL ADDRESS	Sta. Cruz Upper Fraycwan Cebu City
MIDDLE NAME	ABELLANOSA	ZIP CODE	6000
4. DATE OF BIRTH (mm/dd/yyyy)	07/25/97	18. TELEPHONE NO.	
5. PLACE OF BIRTH	Cebu City	19. PERMANENT ADDRESS	Sta. Cruz Upper Fraycwan Cebu City
6. SEX	D Male <input checked="" type="checkbox"/> Female	ZIP CODE	6000
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single DWidowed DMarried DSeparated DAnnulled DOthers, specify _____	20. TELEPHONE NO.	
8. CITIZENSHIP	Filipino	21. E-MAIL ADDRESS (if any)	villaceranbjinna@gmail.com
9. HEIGHT (m)	5'2	22. CELLPHONE NO. (if any)	09218154548
10. WEIGHT (kg)	50	23. EMPLOYEE ID NO.	
11. BLOOD TYPE	AB+		
12. GSIS ID NO.			
13. PAG-IBIG ID NO.	12152174052		
14. PHILHEALTH NO.	120514947827		
15. SSS NO.	0437283821		
16. TIN	000322522685		

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME		/ /	
MIDDLE NAME		/ /	
OCCUPATION		/ /	
EMPLOYER/BUS. NAME		/ /	
BUSINESS ADDRESS		/ /	
TELEPHONE NO.		/ /	
(Continue on separate sheet if necessary)			
26. FATHER'S SURNAME	Villaceran	DATE OF BIRTH (mm/dd/yyyy)	09/02/1974
FIRST NAME	Ginner	/ /	
MIDDLE NAME		/ /	
27. MOTHER'S MAIDEN NAME		/ /	
SURNAME	ABELLANOSA	DATE OF BIRTH (mm/dd/yyyy)	11-12-1974
FIRST NAME	RUTHCELT	/ /	
MIDDLE NAME		/ /	
25. NAME OF CHILD			
(Write full name and list all)			
Reina Villarin		DATE OF BIRTH (mm/dd/yyyy)	11/13/2016
		/ /	
		/ /	
		/ /	
		/ /	
		/ /	

37 a. Have you ever been formally charged?
 If YES, give details _____

b. Have you ever been guilty of any administrative offense?
 DYES NO
 If YES, give details _____

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
 DYES NO
 If YES, give details _____

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector?
 DYES NO
 If YES, give details _____

40. Have you ever been a candidate in a national or local election (except Barangay election)?
 DYES NO
 If YES, give details _____

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?
 DYES NO
 If YES, give please specify: _____

b. Are differently abled?
 DYES NO
 If YES, give please specify: _____

c. Are you a solo parent?
 DYES NO
 If YES, give please specify: _____

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.
Charlie Yee	Guadalupe Cebu City	09152569544
Jefferison Estomago	Guadalupe Cebu City	09998508087

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
Concentrix / Cebu	CSR	April 2016	January 2019

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

COMMUNITY TAX CERTIFICATE NO.
ISSUED AT
/ /
ISSUED ON (mm/dd/yyyy)

RIGHT THUMBMARK

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

IN CASE OF EMERGENCY:

Please Contact: Ruthceh Villaceran

Contact Number: 09395704152

Relation: Mother

Chicheth W. Taveran
 SIGNATURE (Sign in the box)

03-11-2019
 DATE ACCOMPLISHED