

Mario Labiste Jr.

1517 Andres Abellana Ext. Guadalupe Cebu City

1/17/2023

Justine Zenny Ignacio

Team Lead CSR

Iploy OPC

9th Floor ACCT tower Ayala Cebu City

Dear Justine,

This Letter is my formal notice to resign immediately from my current position as Customer service Representative II at Iploy OPC.

I have had a pleasant time being part of the CSR team for the last 3 years and I am thankful for the opportunities you accorded during my time at Iploy OPC. Due to personal reasons I have decided to leave the company in order to not affect the attendance of the team.

Best of luck and will look forward seeing you again in the future.

Yours truly,


Mario Labiste Jr.