

EDUCATION

SAINT JOSEPH COLLEGE (2012-2016)

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT.

PERSONAL QUALITIES

- · Highly motivated and eager to learn new things.
- Ability to produce best result in pressure situation.
- Excellent communication skills in written and verbal both.
- · Ability to work as individual as well as in group.

STRENGHTS

- · HONEST
- · HARD WORKING
- OPTIMIST

CSK referred

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5/3/19

CAREER OBJECTIVE

To join a renowned institution to enhance my skills and knowledge and to work for the growth of the institution.

Experience

ASSISTANT STORE MANAGER 19 YEARS
STORE CASHIER

Managed all aspects 12

Managed all aspects of store operations, maintenance and purchasing functions.

Received and effectively displayed products to promote timely sales.

 Engaged and interacted with customers to create a positive shopping experience.

 Responded to customer concerns with friendly and knowledgeable service.

Receive payment by cash / checks.

- Issue receipts, refunds, credits, or change due to
- Calculate total payments received during time period, and reconcile this with total sales.

SKILLS:

- Multi-tasking
- Leadership
- Effective Communication
- Customer Service
- POS
- Dependability