

Ma. Cristina L. Uy
Bayanihan Street
Basak Pardo
Cebu City 6000

January 14, 2023

ER/HR
iPloy-OPC
9th floor, Ayala Center Cebu Tower
Bohol Street, Cebu Business Park,
Cebu City 6000

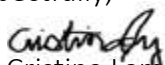
Dear HR/ER,

May this letter find you well. It is with much regret that I inform you of my decision to resign effective immediately. I apologize for not being able to give you more notice and I humbly ask that you accept this letter as a notification of my resignation from my position as Customer Service Representative – Order processing department at iPloy OPC-Cebu this day, January 14th, 2023.

It was not an easy choice, but I had to due to personal circumstances. The last 3 years and 8 months have been wonderful. I have truly enjoyed my time here at this company and have learned so much during my tenure here. It has been a great pleasure working with Team Jace. It is sad that I am going to partway this time; however, the bonding that we have, that experiences we cherished, the joy, and the camaraderie I had with everyone in the team will never be forgotten. I would like to thank iPloy-OPC for believing in me and for taking care of me over the past years.

Thank you once again for this life-changing experience. I wish the company and its staff all the best, and I look forward to staying in touch with iPloy-OPC. Please let me know if there is anything I can assist to smoothen this transaction, kindly contact me through my email lamostemacristinauy@gmail.com or call me through my phone number 09367744041.

Respectfully,


Ma. Cristina Lamoste Uy