

INTERVIEW ASSESSMENT FORM

DATE: 6/20/19



APPLICANT'S COMPLETE NAME: DANUNIO, PERCIVAL OTAS
 NICKNAME: VAL
 POSITION APPLIED: GR
 MARITAL STATUS: single w/o kid AGE: 41
 OTHERS: Others: Jason
Baluran
Primer College
 Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

TYPING TEST: WPM 45 ACCURACY 95
 IS THE APPLICANT PREPARED FOR THE INTERVIEW?
 YES NO AVERAGE

B. COMMUNICATION SKILLS
 EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)
 EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
MAIN CORP. EPO	JUNE 2016 - MAY 2019 (3 years 11 months)	loan account	29K	- contributions was not contributed / credited
EWALDES EPO	(6 months)	educational campaign	14K	- project based
ACQUIRE ASIA	(6 months)	T/td	18K	- project based

HR Interview
 Interviewer: Kat
 Remarks: Want to have a stable company for his government contributions. willing to stay long-term basis.
 Result: Passed Failed

OM/OD Interview
 Interviewer: Alie
 Remarks: Down that he has good attendance. Only had 2 days absence for 1 year. Said that he has good work ethic which is why he got promoted.
 Result: Passed Failed

Client Interview
 Interviewer:
 Remarks:
 Result: Passed Failed

Job Offer
 Accepted Declined
 HR Signature & date
 OM/OD Signature & date

Percival C. Osumo
25-E Sabellano St. Cebu City 6000
Email add: p.osumol14@gmail.com
Mobile no: 9184778509

I. CAREER OBJECTIVE:

To obtain an entry level position in business process outsourcing industry. Where strong communication skills, personal drive, and high productivity are important. Also in utilizing my skills within a fast paced work environment.

II. WORK EXPERIENCE:

Mainspring BPO Inc (DBA: Channelgrowth)

3rd Flr Crown 7 Bldg. Kasambagan Mabolo, Cebu City
Team Leader / Lead Executive – MCA Campaign

- Offer cash advance financing program to small-medium company in the US, and also provide them with business line of credit.
- We help them by providing the best program suitable to their business needs.
- Pre-quality merchant with \$10,000/mo. average deposit on their business bank account.
- Process their application using our own CRM, and forward it to Underwriting team.

Middle Kingdom Media Ltd

9 Paseo Luis Maria Luisa Park Banilad Cebu City

Account Executive – Shanghai Business Review Subscription

- Renewal of the subscription to business review magazine to subscribers in Asian Region.
- Process their invoice payment by sending them an email request.
- Update and invite those participant in the monthly event of business executives meeting.
- Send email to business executive and manager regarding their subscription.

Ebusiness BPO Inc

15th Flr Cebu IT Tower Ayala Cebu City

Call Center Agent – Education Campaign

- We do outbound calls in the US area, and called prospect to offer them the education program.
- Educate customer on how they can benefit from the program by continuing their studies.
- Offering various type of education program available and suitable to them.
- Transfer qualified and interested prospect in the right department.

July 2012 – December 2012

January 2013 – May 2015

June 2015 – May 2019

January 2012 – June 2012

Acquire Asia Pacific Inc
6nd Flr. Worldwide Corporate Center Mandaluyong City
Outbound Sales Agent – Clubtelco Campaign

- Assigned to call prospect in Australia Region, to provide them the best services in terms of telecommunication and internet provider.
- Offer various services to customer by educating them about the services they can get from our own telecommunication provider.
- Inform them about the process if they will be transferring services to our provider.
- Read terms and conditions over the phone as mandated by Australian government.

August 2010 – July 2011

Admerex Solution Inc
14th Flr. The Peak Tower Salcedo Village Makati City
International Sales Agent – IPC Campaign

- To eloquently pitch the value propositions to perspective clients.
- Offer them our international platinum card, in which they can use it in purchasing online.
- Help improve their credit score by paying on time and avoiding NSF to their account.
- Adhere to clients standard and company policy at all times.

May 2008 – June 2010

ACS Inc
12th Flr Pearl Bank Center Valero Dr. Salcedo Makati City
Call Center Agent – SEO Campaign

- Place outbound calls to prospects to entice them in advertising their business online.
- Ensure all leads are contacted within required time frame.
- Follow correct lead management process and all other procedures.
- Commit to achieving or exceeding weekly and monthly sales target.

July 2007 – April 2008

Ascend Worldwide Marketing Solutions, Inc
18th Flr. Robinson Summit Center Ayala Ave. Makati City
Outbound Sales Representative – Lead Generation

- Search prospects information through online business listings and website directory.
- Verify their business information, email address, and business website.
- Maintain professional level of service and offer them our services.