

SKILLS AND ABILITIES

- Assessment, Planning, Implementation of Known Solution and Evaluation on different aspects of work; Impressive communication, social and leadership skills.
- Computer literate.
- Can work gracefully and flexibly despite pressures; can work on overtime.
- With positive attitude and perception in life in general sense.
- Quick, energetic and dependable in task management.

PROFESSIONAL QUALIFICATIONS

- Proven work enthusiasm despite heavy workload and pressure.
- Excellent harmonious working relationship among colleagues and as well as to the core people in our services.
- With great social skills which is necessary in upholding a warm and friendly environment; Able to work alone with minimal supervision at some point.
- Able to maintain Professionalism at all course of duty.
- Excellent written and verbal communication skills using English as medium of instruction.
- Keen analytical and assessment skills needed to implement necessary interventions or actions.
- Compose at all times in spite ever changing workloads and presence of complex issues.
- Receptive to criticisms and other comments in able to grow professionally.
- Excellent with Microsoft Office