

Sheryl S. Giva

Basak Mambaling, Cebu City
Mobile number: 09202214526

Personal Information:

Sex : Female
Civil Status : Single
Birth date : August 21, 1982
Birth place : Cebu City
Religion : Roman Catholic

Work Experience:

SSI

Basak Lapulapu City, Cebu
Market Researcher
August 2007 – May 2019

Hollicorp Mentoring Inc.

Asiatown IT Park
Lahug, Cebu City
Appointment Setter
February 2010 – July 2010

Facil Financing Corporation

Osmena Boulevard, Cebu City
Office Staff
May 2007 – August 2007

Special Skills:

- Computer literate
- Typing
- Good in Oral and Written Communication

Training Attended:

Touch Asia Contact Solutions Philippines, Inc.
Metrobank Plaza, Osmena Boulevard
Cebu City
Call Center Associate
November 2005

Educational Background:

June 2001 – October 2006 **College Education**
University of San Carlos
Cebu City
Certificate in Business and Information Management

June 1995 – March 1999 **Secondary Education**
University of San Carlos Girls High School
Cebu City

June 1989 – March 1995 **Elementary Education**
Zapatera Elementary School
Cebu City

References:

Hon. Raul Alcoseba
Cebu City South Councilor
Tel. number: 4121224

Mrs. Edith Lozano
Assistant Regional Director
Civil Service Commission
Lahug, Cebu City
Tel. number: 4147488