



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes with "X" and use separate sheet if necessary.

Schedule: _____

I. PERSONAL INFORMATION

Team Lead: _____

2. SURNAME	S E R A T A		
FIRST NAME	M A R T I N A N O J O T		
MIDDLE NAME	FELIPE		3. NAME EXTENSION (e.g., Jr., Sr.)
4. DATE OF BIRTH (mm/dd/yyyy)	04 / 19 / 1996		17. RESIDENTIAL ADDRESS PUROK 6 UPPER CUBACUB MANDA UE CIT
5. PLACE OF BIRTH	CEBU CITY		
6. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		18. TELEPHONE NO.
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Other, specify _____		19. PERMANENT ADDRESS PUROK 6 UPPER CUBACUB MANDA UE CIT
8. CITIZENSHIP	FILIPINO		20. TELEPHONE NO.
9. HEIGHT (m)	170		21. E-MAIL ADDRESS (if any) marjanjo-serata @gmail.com
10. WEIGHT (kg)	56		22. CELLPHONE NO. (if any) 0910994639
11. BLOOD TYPE			23. EMPLOYEE ID NO.
12. GSIS ID NO.			
13. PAG-IBIG ID NO.	9157 - 1441 - 0591		
14. PHILHEALTH NO.	1202 - 5431 - 5325		
15. SSS NO.	06 - 3673183 - 7		
16. TIN	328 173 398		

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		/ /
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
(Continue on separate sheet if necessary)		
26. FATHER'S SURNAME	SERATA	07 / 09 / 69
FIRST NAME	ADONIS	/ /
MIDDLE NAME	NABORTE	/ /
27. MOTHER'S MAIDEN NAME		/ /
SURNAME	FELIPE	03 / 26 / 77
FIRST NAME	VERONICA	/ /
MIDDLE NAME	IBONON	/ /
25. NAME OF CHILD		/ /
(Write full name and sex all)		/ /
		/ /
		/ /
		/ /
		/ /

37 a. Have you ever been formally charged? DYES DNO
 If YES, give details _____

b. Have you ever been guilty of any administrative offense? DYES DNO
 If YES, give details _____

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES DNO
 If YES, give details _____

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL, or phased out, in the public or private sector? DYES DNO
 If YES, give details
RESIGNATION, NOUNDA-1
FOR CAREER GROWTH

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES DNO
 If YES, give details _____

41. Pursuant to: (a) Indigenous People's Act (RA 8373); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 3000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES DNO
 If YES, give please specify: _____

b. Are differently abled? DYES DNO
 If YES, give please specify: _____

c. Are you a solo parent? DYES DNO
 If YES, give please specify: _____

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.
ELIZABETH LOPEZ	BANILAD CEBU	0908889846
ARMAN LAPIRA	MINGLANILLA CEBU	0936 9415991

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
RADIKSON BUI CEBU	ADMIN ASST (KIT)	MAY 2016	MAY 2016
TECHNAPHINDEA VOUSGUMER	ACS / TEAM LEAD	AUG 2016	AUG 2019

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

COMMUNITY TAX CERTIFICATE NO.
ISSUED AT
/ /
ISSUED ON (mm/dd/yyyy)

RIGHT THUMBMARK

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

IN CASE OF EMERGENCY:
 Please Contact: VERONICA F. SERATA
 Contact Number: 09032434388

SIGNATURE (Sign in the box)