

Dear iPloy

I hereby wish to tender my resignation as an I.T Officer for iPloy effective November 15, 2022.

I have been given a great opportunity to work for a higher role with great career advancement that allows me to have better management for my working hours while at home.

I would Like to thank iPloy and my fellow teammates for giving me ample opportunities and guidance to grow, during my tenure here. The company deserves all the credit for honing my skills and crafting me as a complete professional. I apologize for any inconvenience my resignation may cause. I assure you that all task has been completed before my last working day.

I would also appreciate the efforts if you could initiate my resignation process officially today itself and process my exit clearance as soon as possible.

I wish iPloy all the success in the near future.

Sincerely,

Mark