

# RALPH ROMAN C. SAINZ

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*An organized professional with proven teaching, guiding and communication skills. Able to be a team player and resolve problems and conflicts professionally. Possess a strong passion towards teaching and connecting to people of different ages. Have the abilities and skills to communicate complex information in a simple and entertaining manner.*

## RELEVANT WORK EXPERIENCE

### CORNERSTONE FELLOWSHIP SCHOOL OF LEADERS

Administrator And Full-Time Faculty | June 2017 - April 2018

- Oversees the performance of teachers and ensures the quality and the standards of the teaching process
- Helps the Director in managing the entire leadership development program, assessing and evaluating its program implementation.
- Trains the personnel to become globally-competitive teachers and equippers.
- Translates complex topics into practical principles for the students.

### CORNERSTONE FELLOWSHIP SCHOOL OF LEADERS

Part-Time Faculty | November 2016 - June 2017

- Facilitates the class to make learning fun and easy
- Maximizes learning opportunity as an on-the-job trainee
- Records and checks performance of students through quizzes and evaluations.

## RELEVANT EDUCATION

### IMMANUEL BIBLE COLLEGE

Bachelor of Arts in Religious Education, June 2014 - March 2019 *4th yr. fam. & financial problem.*

### SOUTHWESTERN UNIVERSITY

Bachelor of Arts in Secondary Education Major in English, June 2012 - March 2014 *plans to take B-E after 3 yrs.*

## ADDITIONAL SKILLS

- Proficient in Microsoft Office and computer savvy
- Experienced in teaching learners of different age levels
- Experienced in interacting with foreign students