

Kloe Mae Vanguardia
Ybañez Cmpd, C. Padilla St., Mambaling
Cebu City, Cebu

August 8, 2022

Fatima Benido
Team Lead
IPLOY STAFFING SOLUTIONS
9th Floor Ayala Center Cebu Tower,
Bohol Street, Cebu Business Park
Cebu City, Cebu

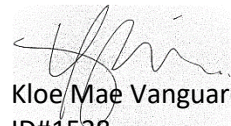
Dear TL,

It is with great sadness that I would be informing you of my resignation from my position as an Oxygen Recertification dialer/representative for Stop/Held Patient Contact Team. My last day of employment will be on September 02, 2022. My primary reason is to put my health first and to go back home to my province to share the yoke of taking care of my sister.

Should there be any questions with the transition, I would gladly lend a helping hand and open my lines to any questions.

Thank you for the opportunity to grow career-wise, for the motivation to be better and exceed my previous goals. It would be hard to leave such a wonderful team as we have bonded through the years creating fond memories together. It is a great experience working in IPLOY, this being my first BPO company.

Respectfully yours,



Kloe Mae Vanguardia
ID#1528