Republika ng Pilipinas
Kagawaran ng Pananalapi
Kawanihan ng Rentas Internas

Certificate of Compensation Payment/Tax Withheld

BIR Form No.
2316
July 2008 (ENCS)

For Compensation Payment With or Without Tax Withheld

2010 | 01 01 To (MM/DD) 06 14

Part I Employee Information

405	030	364	000

MENDEZ, GINA GOMEZ

C/O SYKES ASIA INC

02/03/1986

Part II Employer Information (Present)

005	057	181	000

SYKES ASIA, INC.

10F, Glorietta 1 Corporate Center, Hotel Drive, Ayala Center Makati City

Part III Employer Information (Previous)

Part IV-A Summary

21 Gross Compensation Income from Present Employer (Item 41 plus Item 55)	21	130,656.99
22 Less: Total Non-Taxable/Exempt (Item 41)	22	37,691.52
23 Taxable Compensation Income from Present Employer (Item 55)	23	92,965.47
24 Add: Taxable Compensation Income from Previous Employer	24	0.00
25 Gross Taxable Compensation Income	25	92,965.47
26 Less: Total Exemptions	26	0.00
27 Less: Premium Paid on Health and/or Hospital Insurance (if applicable)	27	0.00
28 Net Taxable Compensation Income	28	92,965.47
29 Tax Due	29	0.00
30 Amount of Taxes Withheld: 30A Present Employer	30A	0.00
30B Previous Employer	30B	0.00
31 Total Amount of Taxes Withheld As Adjusted	31	0.00

Part IV-B Details of Compensation Income and Tax Withheld from Present Employer

Compensation Income		
	32	0.00
	33	0.00
	34	0.00
35 Hazard Pay (Notes)	35	0.00
36 Hazard Pay (Notes)	36	0.00
37 Thirteenth Month Pay and Other Benefits	37	9,492.26
38 De Minimis Benefits	38	0.00
39 SSS, GSIS, PHIC & Pag-ibig Contributions, & Union Dues (Employee Share Only)	39	5,531.01
40 Salaries & Other Forms of Compensation	40	22,668.25
41 Total Non-Taxable/Exempt Compensation Income	41	37,691.52
B. TAXABLE COMPENSATION INCOME		
REGULAR		
42 Basic Salary	42	79,576.07
43 Representation	43	0.00
44 Transportation	44	0.00
45 Cost of Living Allowance	45	0.00
46 Fixed Housing Allowance	46	0.00
47 Others (Specify)		
47A	47A	
47B	47B	
SUPPLEMENTARY		
48 Commission	48	0.00
49 Profit Sharing	49	0.00
50 Fees Including Director's Fees	50	0.00
51 Taxable 13th Month Pay and Other Benefits	51	0.00
52 Hazard Pay	52	0.00
53 Overtime Pay	53	0.00
54 Others (Specify)		
54A Salaries & Other Forms of Compensation	54A	13,389.40
54B	54B	
55 Total Taxable Compensation Income	55	92,965.47

We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof.

56 JOEL S. VALDEZ
Senior Payroll Manager
Present Employer/Authorized Agent Signature Over Printed Name

Date Signed

CONFORME:
57 GINA G. MENDEZ
Employee Signature Over Printed Name

Date Signed

Amount Paid

CTC No. of Employee | Place of issue | Date of issue

To be accomplished under substituted filing

I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604CF which have been filed with Bureau of Internal Revenue.

58
Present Employer/Authorized Agent Signature Over Printed Name
(Head of Accounting/Human Resource or Authorized Representative)

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns(BIR Form No.1700), since I received purely compensation income from only one employer in the Phils. for the calendar year, that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604CF filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 had been filed pursuant to the provisions of RR 3-2002, as amended.

59 GINA G. MENDEZ
Employee Signature Over Printed Name