



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes. Draw "X" and use separate sheet if necessary.

Section

Section

I. PERSONAL INFORMATION

2. SURNAME	SALAGUSTE		
FIRST NAME	BEVERLY		
MIDDLE NAME	PACTOL	3. NAME EXTENSION (No. Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	11 / 12 / 1995	17. RESIDENTIAL ADDRESS	130 A MORELOS ST. VILLAGONZALO BRGY. TAJERO CDBL CITY
5. PLACE OF BIRTH	KAPATAGAN, LANAO DEL NORTE	ZIP CODE	6000
6. SEX	<input type="radio"/> Male <input checked="" type="radio"/> Female	18. TELEPHONE NO.	
7. CIVIL STATUS	<input checked="" type="radio"/> Single <input type="radio"/> Widowed <input type="radio"/> Married <input type="radio"/> Separated <input type="radio"/> Annulled / Others, specify _____	19. PERMANENT ADDRESS	P-5 TACITIC KAPATAGAN LANAO DEL NORTE
8. CITIZENSHIP	FILIPINO	ZIP CODE	9214
9. HEIGHT (m)	147 CM	20. TELEPHONE NO.	
10. WEIGHT (kg)	51	21. E-MAIL ADDRESS (if any)	Calagustebeverly@gmail.com
11. BLOOD TYPE		22. CELLPHONE NO. (if any)	0935466064
12. SSIS ID NO.		23. EMPLOYEE ID NO.	
13. PAG-IBIG ID NO.			
14. PHILHEALTH NO.	15-250763169-4		
15. SSS NO.	06-3846256-0		
16. TIN	330-381-481-000		

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME			
MIDDLE NAME			
OCCUPATION			
EMPLOYER/BUS. NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			

(Continue on separate sheet if necessary)

25. FATHER'S SURNAME	SALAGUSTE	05 / 20 / 1944
FIRST NAME	BERNARDO	
MIDDLE NAME	PONCE	

27. BROTHER'S MAIDEN NAME		
SURNAME	PACTOL	07 / 05 / 1945
FIRST NAME	AVELINA	
MIDDLE NAME	SIAREE	

25. NAME OF CHILD		
(Write full name and IRI #)		

ANGELI TALAGDN	11 / 01 / 1989
IMEE SALAGUSTE	04 / 10 / 1984
LESLG MEDINA	11 / 24 / 1986
LEVI SALAGUSTE	12 / 19 / 1980

37 a. Have you ever been formally charged? DYES NO
 If YES, give details _____

b. Have you ever been guilty of any administrative offense? DYES NO
 If YES, give details _____

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES NO
 If YES, give details _____

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? DYES NO
 If YES, give details
RESIGNATION

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES NO
 If YES, give details _____

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES NO
 If YES, give please specify: _____

b. Are differently abled? DYES NO
 If YES, give please specify: _____

c. Are you a solo parent? DYES NO
 If YES, give please specify: _____

42. REFERENCES (Person not related by contiguity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO
CHRISTIAN GONZALES		0999 658 928
KERIAN OBJERO		0995 006 4659
ALEXANDRA DEQUITADO		0929 513 5067

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
CONVERGYS	CSR	08-01-2016	12-16-2018

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

1) picture taken within the last 5 months 3.5 cm. x 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

COMMUNITY TAX CERTIFICATE NO.	HIGH 1 - UMBAYAN
ISSUED AT	
ISSUED ON (m/d/yyyy)	

IN CASE OF EMERGENCY:
 Please Contact: ANGELI TALAUGON
 Contact Number: 0920119 0931

Bevelly P. Sumbayac
 SIGNATURE (Sign in the box)