| RITZY C. FERNANDEZ | |
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| ritzy0316fernandez@gmail.com | |
| 09151633538 | |
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Seeking a position where I would be able to provide the company's goal using my skills and knowledge in customer service.

PERSONAL INFORMATION

Age:

Birthdate:

Address:

Religion:

20 years old March 16, 1999 Guiwanon, Bantayan, Cebu UCMA Village, Lahug, Cebu City Roman Catholic

EDUCATIONAL BACKGROUND

June 2005- March 2011

June 2011-March 2015

June 2015-March 2017

<u>Guiwanon Elementary School</u> Guiwanon, Bantayan, Cebu

Saint Paul Academy Bantayan, Cebu

Bantayan Southern Institute
Bachelor of Secondary Education- English
Second Year Level
Binaobao, Bantayan, Cebu

EMPLOYMENT HISTORY

September 2017-April 2019

Technical Support Associate
Customer Service Representative
CONVERGYS/CONCENTRIX
Asiatown IT Park, Apas,Cebu City

July 2019 - December 2019

Customer Service Representative TELEPERFORMANCE Asiatown/TPark,Apas,CebuCity

SKILLS

Computer Literate
Good Communication
Provide great service and needs of the people.

CHARACTER REFERENCE

Mara Erika Licardo

Jessa Mae Culintas

09177990331 Former Trainer Concentrix Philippines IT Park, Apas, Cebu City

09773727024
Former Trainer
Teledirect
HM Tower, IT Park, Apas, Cebi City