



# EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

Schedule: \_\_\_\_\_

Team Lead: \_\_\_\_\_

## I. PERSONAL INFORMATION

2. SURNAME	Mendoza	3. NAME EXTENSION (e.g. Jr., Sr.)	
FIRST NAME	Valerie	17. RESIDENTIAL ADDRESS	Sitio Pilapil Casuntingan Mandave City
MIDDLE NAME	Magtuba	18. TELEPHONE NO.	
4. DATE OF BIRTH (mm/dd/yyyy)	02/14/1983	19. PERMANENT ADDRESS	Baybay Manningcol Ozamiz City Mis. Occ.
5. PLACE OF BIRTH	Ozamiz City	20. TELEPHONE NO.	
6. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	21. E-MAIL ADDRESS (if any)	
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____	22. CELLPHONE NO. (if any)	09222982296
8. CITIZENSHIP	Filipino	23. EMPLOYEE ID NO.	1649
9. HEIGHT (m)			
10. WEIGHT (kg)			
11. BLOOD TYPE	O+		
12. GSIS ID NO.			
13. PAG-IBIG ID NO.			
14. PHILHEALTH NO.			
15. SSS NO.	0814819526		
16. TIN	427398423		

## II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	/ /
MIDDLE NAME	/ /
OCCUPATION	/ /
EMPLOYER/BUS. NAME	/ /
BUSINESS ADDRESS	/ /
TELEPHONE NO.	/ /
(Continue on separate sheet if necessary)	
26. FATHER'S SURNAME	/ /
FIRST NAME	/ /
MIDDLE NAME	/ /
27. MOTHER'S MAIDEN NAME	/ /
SURNAME	/ /
FIRST NAME	/ /
MIDDLE NAME	/ /
25. NAME OF CHILD	/ /
(Write full name and list all)	
Ocean Mendoza	12/19/11
Valerie Mendoza	09/9/15
	/ /
	/ /