

Stefano B. Suacillo
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PERSONAL PROFILE

A motivated IT major who has the skills and determination to work with discipline and professionalism to assigned task. He has also the ability to integrate ideas and work efficiently in line with the company's standards by delivering quality services and positive working attitude.

PERSONAL DETAILS

Birth date: Sept. 2, 1992 Age: 27 years old
Height: 5'7 Address: St. Jude acres, Bulacao, Cebu City
Gender: Male Highest Educational Attainment: Undergraduate
Religion: Roman Catholic Course: BSIT
Civil Status: Single
Language Spoken: English, Tagalog

EDUCATIONAL ATTAINMENT

Tertiary	Address	Academic Year
University of Cebu – Main	Sanciengko St., Cebu City	2015– 2019
Secondary		<i>Undergraduate</i>
Saint Paul College Foundation, Inc.	Bulacao, Cebu City	2005 - 2009
Primary		
Saint Paul College Foundation, Inc.	Bulacao, Cebu City	1999 - 2005

WORK EXPERIENCES

Sales Associate
CONCENTRIX(CVG) Sprint Telesales(Seasonal) July 17, 2019 – Dec. 31, 2019
13 Building, Abad St. Cebu City, 6000 Cebu

STRENGTH/SKILLS:

- Possesses good verbal and written communication skills
- Creative leadership and team management skills
- Optimistic and dedicated person with good work attitude
- Can approach with confidence and courtesy to clients
- Has the capacity to begin and finish tasks on time
- Ability to organize seminars/training programs
- Computer literate
- Proficient in applications (Microsoft Office)
- Ability to handle multiple tasks and can work under pressure
- Can work with less supervision

TRAININGS / SEMINARS ATTENDED

NCMB DOLE VII

6/F Dole Bldg., cor. Gorordo &
General Maxilom Ave., Cebu City

June-September 2018

Business Machines Corporation

2/F Hospicio De San Jose De
Barili MJ Cuenco cor. V. Gullas,
San Roque

November 2018-February 2019

CHARACTER REFERENCE

Lhe Jean Mae Palarion

0977-344-8781

Position : Team Lead

Contact Solutions

14th Floor, Ayala Center Cebu Tower, Bohol Ave, Cebu City, 6000

Maria Fe Napa

0919-074-5472

Position : Operations Manager

Concentrix (CVG)

13 Building, Abad St, Cebu City, 6000 Cebu

Ephraim Bardaje

0917-537-0995

Position : Team Lead

Concentrix (CVG)

13 Building, Abad St, Cebu City, 6000 Cebu

Interviewer: *JML*

QM/OD Interview

Remarks

Last school Jan 2019. Good attendance record in Concentrix.

Date Interviewed: