

INTERVIEW ASSESSMENT FORM

DATE: _____

Do you have any travel plans? Yes No

If Yes, Where? _____ When? _____ Purpose _____

Do you have pending cases? Yes No

If Yes, What kind of case? _____

APPLICANT'S COMPLETE NAME: LOUELLA ALBANO GODITO NICKNAME: ELLA

POSITION APPLIED: CSR MARITAL STATUS: SINGLE ^{2 kids: 3y.o} _{14.0} AGE: 27

WALK-IN FACEBOOK JOBSTREET MYNIMO REFERRAL, pls. specify: _____ OTHERS: _____
Employee: Marie Primadel Ysua

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

TYPING TEST: WPM 41 ACCURACY 99 PASS FAIL Expected Salary 20k Availability ASAP

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

EMPLOYER	EMPLOYMENT DATE	ACCOUNT	ALL-IN SALARY	REASON FOR LEAVING
FOCUSINC INC/AGL (DTR RD)	July 2016 - March 2019 (2 yrs & 8 mos)	Twin America	16k	-family decided to move here in Cebu
<u>March 2019 - present (homebased)</u>				

HR Interview

Interviewer: ichinle Date Interviewed: 11/07/2020

Remarks: - committed
- willing to be trained
- better values tenuring
- says, previous company hasn't issued IR/NTB; in attendance issues

Result Passed Failed

in m/ro interview @ 12:10 pm

OM/OD Interview

Interviewer: Alie Date Interviewed: _____

Remarks: Very pleasant personality. Values attendance. Hardworking and friendly.

Result Passed Failed

Keep in Pool (Ben) Keep in pool (Initial interview and OM/DM interview) No Show