



**REGINE T. ELEMINO**

Labogon, Mandaue City, Cebu 6014

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**OBJECTIVE**

A dedicated person, willing to apply my knowledge and skills to create a healthier working environment and an excellent customer service, and strengthen a harmonious relationship among the people that contribute to the success of the company, furthermore would lead to everyone's development.

**PERSONAL BACKGROUND**

<b>Name:</b>	Regine T. Elemino	<b>Age:</b>	21
<b>Birthdate:</b>	September 3, 1998	<b>Birthplace:</b>	Liloy, Zamboanga del Norte
<b>Religion:</b>	Roman Catholic	<b>Status:</b>	Single

**KEY SKILLS AND ACHIEVEMENTS**

- Graduated Magna Cum Laude
- consistent Dean's Lister
- National PASUC Storytelling Competition; 2 consecutive years
- Leadership skills: Organization Head, Supreme Student Council- Senator
- Good public speaking skills
- Good English skills both in written and oral
- Good interpersonal skills
- Organizational and multi-tasking skills

- Sufficient knowledge and skills on computer

## EDUCATION

### Elementary Education

**School:** Opao Elementary School  
**Address:** Opao, Mandaue City  
**Year:** 2005-2011

### Secondary Education

**School:** Labogon National High School  
**Address:** Labogon, Mandaue City  
**Year:** 2011-2015

### Tertiary Education

**School:** Cebu Normal University  
**Address:** Osmeña Blvd., Cebu City  
**Degree Program:** Bachelor of Arts in English Literature

## EXPERIENCES

Marketing Committee, OJT-Writer  
ClickableBrand Inc.  
Rm. 315, Maria Cristina Bldg.  
Fuente Osmeña, Cebu City

3-month HR Assistant  
Ideal Builders Development Corporation  
Labogon, Mandaue City

## REFERENCES

**Lito L. Diones, D.A.**  
0923-567-5649  
Faculty Member  
Cebu Normal University

**Charmaine Gulfan**  
0906-119-2132  
HR Head  
Ideal Builders Development Corp.