

JAY-ANN CABILES CANOY

Kapatagan, Lanao del Norte Philippines (9214)

(+639352705091) canoy.jayann@yahoo.com

Objective: To work in an industry where I can be able to enhance my ability and reach my full potential; so, I can earn enough to sustain my family and my needs, and at the same time learn and grow as a professional.

PERSONAL BACKGROUND:

Name:	Jay-Ann C. Canoy
Age:	26 years old
Birthdate:	February 13, 1993
Nationality:	Filipino
Status:	Single
Religion:	Bible Baptist
Father's Name:	Julieto R. Canoy
Mother's Name:	Josephine C. Canoy

EDUCATIONAL BACKGROUND:

S.Y 2013 - 2017 (Bachelor of Science in Aviation Information Management major in Airline Operations Procedure)
Phil. State College of Aeronautics- Mactan Airbase
Lapu-lapu City, Cebu
Graduated - Tertiary Education

S.Y 2006 - 2010 Kapatagan National High School
Poblacion, Kapatagan, Lanao del Norte
Secondary Education

S. Y 2000 - 2006 Donggo-an Elementary School
Donggo-an, Kapatagan, Lanao del Norte
Elementary Education

HONORS / AWARDS RECEIVED:

C.Y 2016	✓ Dean's Lister and Service Awardee
C.Y 2015	✓ Service Awardee
C.Y 2013	✓ Best Literary Editor
C.Y 2010	✓ Outstanding Tutor of the year
	✓ 1 st Place Poetry Writing
C.Y 2008	✓ 2 nd Place Damath Competition
C.Y 2006	✓ 3 rd Honorable Mention
	✓ 1 st Place Poetry Writing

ORGANIZATIONS:

C.Y 2006 – 2010	-Literary Editor and Feature Editor <i>Green Valley School's Publication</i> Mindanao Headlines C.Y 2011 – 2013
	-Literary and News Editor Acta Diuna LGU Kapatagan Publication
C.Y 2013 – 2014	-Vice President of ICAO (Independent Christian Aviation Organization)
	-Literary Editor of Aerotalk School Publication , PhilSCA-Mactan
C.Y 2014 – 2015	-Vice President External of SSC, PhilSCA-Mactan
C.Y 2015 – 2016	-Secretary Supreme Student Council, PhilSCA-Mactan

TRAININGS AND SEMINARS ATTENDED:

- C.Y 2019 Teach of English to Speakers of Other Languages (TESOL)
C.Y 2018 **InSET Seminar and Workshop for Teachers**
Cordova District
Gabi Resort, Cordova, Cebu
- C.Y 2017 **Global Cmmunication Training**
EPERformax
Lahug, Cebu
- C.Y. 2016 **- On-the-Job Training**
Bureau of Immigration
Mactan-Cebu Internation al Airport
- Human Traficking In The Airline Industry**
Mr. Julius Caesar B. Feria –BI MCIA, Head Supervisor
Atty. Brandon A. Enad –BI MCIA, TCEU Head Supervisor
Mactan Island Coral Golf Club, Mactan Airbase
- Student Convention/Leadership Training**
-Peer Facilitator
Sta. Lucia Resort, Bulacan
- C.Y 2015 **-Aircraft Structure Seminar**
-Dangerous Goods Seminar
Engr. Khen Erol Zagala
PhilSCA-Mactan Airbase
- Inter-Aviation Seminar**
Capt. Jacquelyn Chua
PhilSCA-Mactan Airbase
- C.Y 2014 **-Student Convention/Leadership Training**
-Peer Facilitator
Pina Colina Resort, Tagaytay
- Aviation Safety Seminar**
Engr. Jerry Soroño
PhilSCA-Mactan Airbase
- On-the-Job Training**
Flash Cargo, MCIA

WORK EXPERIENCES:

- C.Y 2011 – 2013 **Liaison Officer/Livelihood and Development Coordinator/
Community Organizer**
LGU Kapatagan
- C.Y 2017 (April 24 to June 4) Customer Service Representative
Eperformax, Lahug, Cebu
- C.Y 2017 (July 10 to Sept. 28, 2017) **Part-time ESL teacher for TOEIC**
Cleverlearn International Inc., Saac, Lapu-Lapu City Cebu

C.Y 2017-18 (Oct. 25, 2017 to April 25, 2018) -Market Researcher
SSI Philippines

C.Y 2017-2018 **Subject Teacher (Math, English and Civics)**
Noble Minds Christian Academy, Cordova, Cebu

C.Y 2018 – 2019 **Grade 3 Adviser**
Subject: (Math, English, Music, Arts, Values Education, and PE)
Subject teacher (Math for Grade 5 and Civics or History for Grade 6)

C.Y 2019 – Jan. 16, 2020 **ESL Teacher – QQ English Real Great English Corporation**

SKILLS:

- **Writing** - Literary Writing, Business Writing and others...
- **Speaking** - Interviewing skills
- **Mathematical Skills**
- **Microsoft Office** - Word, Powerpoint, Excel

OTHERS:

- CS Professional License (second level eligibility)
- *TESOL Certified – Oakland House College*

CHARACTER REFERENCES:

ANJELIE MAE SANICO
09266346145

DANNY VILLANUEVA JR.
09958343443

IVAN MONGGOSO
09457110911

I hereby certify that the above-mentioned information is all true and correct to the best of my knowledge and belief.

JAY-ANN C. CANOY
Applicant