

INTERVIEW ASSESSMENT FORM

DATE: 01/17/20

Do you have any travel plans? Yes No

If Yes, Where? _____ When? _____ Purpose _____

Do you have pending cases? Yes No

If Yes, What kind of case?

APPLICANT'S COMPLETE NAME: CRISTINA REYUA-VERGARA NICKNAME: CRISTY

POSITION APPLIED: ACCOUNTING STAFF MARITAL STATUS: Married w/ 4 kids AGE: 41

WALK IN FACEBOOK JOBSTREET MYNIMO REFERRAL, pls. specify: _____ OTHERS: _____

Youngest kid - 2 yrs old 2nd kid - 3 yrs old HUSBAND → (SAUDI ARABIA)
3rd kid - 4 yrs old Eldest child - 9 yrs old - 7 years OFW as Fabricator

Please use this form as a guide to assess or evaluate the applicant's qualifications for employment.

TYPING TEST: WPM 33 ACCURACY 95 PASS FAIL Expected Salary 25K but negotiable Availability Feb. 11, 2020

A. IS THE APPLICANT PREPARED FOR THE INTERVIEW? PRESENTABLE YES NO AVERAGE

B. COMMUNICATION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

COMPREHENSION SKILLS EXCELLENT SATISFACTORY NEEDS IMPROVEMENT

C. WORK EXPERIENCE (Latest 3)

High End Fashion Jewelry Production	NOV. 2017 - Feb. 2020 (2 yrs - 3 months)	Accounting Manager	25K	- Looking for an industry not more on services were I can feel productive on my work.
Commercial Reach, Inc	FEB. 2016 - APRIL 2017 (1 yr - 2 months)	Bookkeeper	22K	- I got pregnant with my youngest child.
Goji Industry Phil Corp.	OCT. 2014 - MARCH 2015 (5 months)	GENERAL ACCOUNTANT	20K	- I got pregnant with my 3rd child and my husband was not there to help me with my kids.

HR Interview

Interviewer: RUBEN Date Interviewed: 01/17/20
Remarks: - still connected with previous company (rendering 30 days - last day Feb. 15, 2020)
- got promoted as accounting manager after 6 months
- Almost 2 yrs. in BPO industry for or back office (Accountant)
- Good comms.

Result: Passed Failed

OM/OD Interview

Interviewer: _____ Date Interviewed: _____
Remarks: _____