

BIR Form No.

2316

January 2018 (ENCS)

Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld



2316 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X"

1 For the Year (YYYY) 2 0 1 9

2 For the Period From (MM/DD) 0 1 0 1 To (MM/DD) 1 2 3 1

Part I - Employee Information

Part IV-B Details of Compensation Income & Tax Withheld from Present Employer

3 TIN 3 1 8 1 6 8 1 6 7 0 0 0

A NON-TAXABLE/EXEMPT COMPENSATION INCOME

4 Employee's Name (Last Name, First Name, Middle Name) 5 RDO Code
Abadia, Philip Leonil 8 1

27 Basic Salary (including the exempt P253,000 & below or the Statutory Minimum Wage of the MWE) 0.00

6 Registered Address 8A ZIP Code
01: P. Burgos St. Mandau City 8 0 1 4

28 Holiday Pay (MWE) 0.00

6B Local Home Address 6C ZIP Code

29 Overtime Pay (MWE) 0.00

6D Foreign Address 6D ZIP Code

30 Night Shift Differential (MWE) 0.00

7 Date of Birth (MM/DD/YYYY) 8 Contact Number
1 0 0 2 1 9 9 5

31 Hazard Pay (MWE) 0.00

9 Statutory Minimum Wage rate per day

32 13th Month Pay and Other Benefits (maximum of P90,000) 17,370.03

10 Statutory Minimum Wage rate per month

33 De Minimis Benefits 24,172.39

11 Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax

34 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) 12,753.96

12 TIN 0 0 9 7 3 5 0 3 3 0 0 0

35 Salaries and Other Forms of Compensation 0.00

13 Employer's Name
AMAZON OPERATION SERVICES PHILIPPINES, INC.

36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35) 34,296.38

14 Registered Address 14A ZIP Code
PILAM LIFE CENTER CEBU CITY 8 0 0 0

B. TAXABLE COMPENSATION INCOME REGULAR

15 Type of Employer Main Employer Secondary Employer

37 Basic Salary 194,631.08

16 TIN

38 Representation 0.00

17 Employer's Name

39 Transportation 0.00

18 Registered Address 18A ZIP Code

40 Cost of Living Allowance (COLA) 0.00

19 Gross Compensation Income from Present Employer (Sum of Items 36 and 50) 271,702.80

41 Fixed Housing Allowance 0.00

20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 36) 34,296.38

42 Others (specify) 42A 22,475.34 42B

21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 50) 217,406.42

43 Comm. Svc. 0.00

22 Add: Taxable Compensation Income from Previous Employer, if applicable 0.00

44 Profit Sharing 0.00

23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 217,406.42

45 Fees including Director's Fees 0.00

24 Tax Due 0.00

46 Taxable 13th Month Benefits 0.00

25 Amount of Taxes Withheld 25A Present Employer 0.00 25B Previous Employer, if applicable 0.00

47 Hazard Pay 0.00

26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00

48 Overtime Pay 0.00

49 Others (specify) 49A 49B

50 Total Taxable Compensation Income (Sum of Items 37 to 49B) 217,406.42

I/we declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

51 Present Employer/ Authorized Agent Signature over Printed Name
DIANA VIVO

Date Signed 0 2 1 9 2 0 2 0

52 Employee Signature over Printed Name
Abadia, Philip Leonil

Date Signed 0 2 2 4 2 0 2 0

CTC/Valid ID No. of Employee Place of Issue Date Signed 0 2 2 4 2 0 2 0

Amount paid, if CTC 0.00

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1604-C which has been filed with the Bureau of Internal Revenue.
53 Present Employer/ Authorized Agent Signature over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)
DIANA VIVO

I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No. 1700) since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.
54 Employee Signature over Printed Name
Abadia, Philip Leonil

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)