



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

Schedule: _____

I. PERSONAL INFORMATION

Team Lead: _____

2. SURNAME	N E L L A S		
FIRST NAME	V A N E S S A		
MIDDLE NAME	GETUOL	3. NAME EXTENSION (e.g. Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	06 / 29 / 1998	17. RESIDENTIAL ADDRESS	208 FLLANAS CI, PUNTA PRINCESA CEBU CITY
5. PLACE OF BIRTH	CEBU CITY	ZIP CODE	6000
6. SEX	D Male <input checked="" type="checkbox"/> Female	18. TELEPHONE NO.	
7. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> DWidowed <input type="checkbox"/> DMarried <input type="checkbox"/> DSeparated <input type="checkbox"/> DAnnulled <input type="checkbox"/> DOthers, specify _____	19. PERMANENT ADDRESS	308 FLLANAS CI, PUNTA PRINCESA CEBU CITY
8. CITIZENSHIP	FILIPINO	ZIP CODE	6000
9. HEIGHT (m)	1.60 m	20. TELEPHONE NO.	
10. WEIGHT (kg)	98 40 KGS	21. E-MAIL ADDRESS (if any)	vaniasit09@gmail.com
11. BLOOD TYPE	A+	22. CELLPHONE NO. (if any)	09223151434
12. GSIS ID NO.		23. EMPLOYEE ID NO.	
13. PAG-IBIG ID NO.	121256354752		
14. PHILHEALTH NO.	122536739240		
15. SSS NO.	0643407785		
16. TIN	752 464402006		

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		/ /
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
(Continue on separate sheet if necessary)		
26. FATHER'S SURNAME	NELLAS	09 / 21 / 1969
FIRST NAME	DANILO	/ /
MIDDLE NAME	ALFECHÉ	/ /
27. MOTHER'S MAIDEN NAME		/ /
SURNAME	NELLAS	02 / 28 / 1968
FIRST NAME	ROSANNA	/ /
MIDDLE NAME	ROMAREZ	/ /
25. NAME OF CHILD		
(Write full name and list all)		
REYNIEN VLADIMIR MALABON		04 / 22 / 2019
		/ /
		/ /
		/ /

37 a. Have you ever been formally charged? DYES NO
If YES, give details

b. Have you ever been guilty of any administrative offense? DYES NO
If YES, give details

38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? DYES NO
If YES, give details

39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector? DYES NO
If YES, give details

40. Have you ever been a candidate in a national or local election (except Barangay election)? DYES NO
If YES, give details

41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? DYES NO
If YES, give please specify: _____

b. Are differently abled? DYES NO
If YES, give please specify: _____

c. Are you a solo parent? DYES NO
If YES, give please specify: _____

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.
MERLIZA MAKINDOGUE	BULACAO CEBU CITY	
AIMIE DERECHO	C. PADILLA CEBU CITY	
ANALIE BASTINEN	TISA CEBU CITY	

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

COMMUNITY TAX CERTIFICATE NO.
ISSUED AT
/ /
ISSUED ON (mm/dd/yyyy)

RIGHT THUMBMARK

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

IN CASE OF EMERGENCY:
Please Contact: ROSANNA NELLAS
Contact Number: 09327121242

(Signature)
SIGNATURE (Sign in the box)