

September 15, 2022

The HR In-charge
iPloy Staffing Solutions, Inc.
9th Flr. Ayala Center Cebu Tower
Cebu Business Park, Cebu City

Dear Ma'am:

This is to inform the office that I am formally tendering my resignation from the company as RCM, Specialist-Authorizations effective today. I have been contemplating things out before finally making this decision. However, my body cannot anymore take the less sleep/rest considering that I underwent a PDA (Patent Ductus Arteriosus) heart surgery.

I hope you will consider my resignation despite the short notice and be able to receive my final pay.

Thank you very much and wishing this company more success.

Respectfully,


Noreen C. Muana
Employee

Received by: ADONIS ALEXIES APURAO
Date & Time received: 9/15