



# EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes  with "/" and use separate sheet if necessary.

Subordinate

Team Lead



## I. PERSONAL INFORMATION

2. SURNAME	TAGUBASE		
FIRST NAME	GRACE		
MIDDLE NAME	ADEM		
3. NAME EXTENSION (e.g. Jr., Sr.)			
4. DATE OF BIRTH (mm/dd/yyyy)	07 / 09 / 1990		17. RESIDENTIAL ADDRESS
5. PLACE OF BIRTH	La Victoria, Valencia, Bohol		Block 11 lot 6 La Aldea Buena Mactan, Barangay Babag, Lapu-Lapu City
6. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		ZIP CODE
7. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		18. TELEPHONE NO.
8. CITIZENSHIP	FILIPINO		19. PERMANENT ADDRESS
9. HEIGHT (cm)	150 cm		Block 11 lot 6 La Aldea Buena Mactan, Barangay Babag, Lapu-Lapu City
10. WEIGHT (kg)	58 kg		ZIP CODE
11. BLOOD TYPE	O+		20. TELEPHONE NO.
12. GSIS ID NO.			21. E-MAIL ADDRESS (if any)
13. PAG-IBIG ID NO.	1212-1329-6586		tagubasegrace96@gmail.com
14. PHILHEALTH NO.	12-253209466-4		22. CELLPHONE NO. (if any)
15. SSN NO.	06-4058153-6		09301596668
16. TIN	341-575-503		23. EMPLOYEE ID NO.

## II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME			DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME			/ /
MIDDLE NAME			/ /
OCCUPATION			/ /
EMPLOYER/BUS. NAME			/ /
BUSINESS ADDRESS			/ /
TELEPHONE NO.			/ /
(Continue on separate sheet if necessary)			
26. FATHER'S SURNAME	TAGUBASE		02 / 13 / 1952
FIRST NAME	BENIGNO		/ /
MIDDLE NAME	ADAME		/ /
27. MOTHER'S MAIDEN NAME			/ /
SURNAME	ADEM		08 / 13 / 1974
FIRST NAME	ALMA		/ /
MIDDLE NAME	SALO		/ /
28. NAME OF CHILD			
/ /			