



EMPLOYEE PERSONAL DATA SHEET

Print legibly. Mark appropriate boxes D with "/" and use separate sheet if necessary.

Schedule: _____

I. PERSONAL INFORMATION

Team Lead: _____

2. SURNAME	Bautista		
FIRST NAME	Lidaliza		
MIDDLE NAME	Esparcia	3. NAME EXTENSION (e.g. Jr., Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	07 / 11 / 1969	17. RESIDENTIAL ADDRESS	Door G Zoe's Dorm Rosello Tudtud Nasipit Talamban Cebu City
5. PLACE OF BIRTH	Manila	ZIP CODE	
6. SEX	D Male <input checked="" type="checkbox"/> Female	18. TELEPHONE NO.	09099433695
7. CIVIL STATUS	D Single DWidowed <input checked="" type="checkbox"/> Married DSeparated DAnnulled DOthers, specify _____	19. PERMANENT ADDRESS	174 Escaltam Zone Poblacion Samboan Cebu
8. CITIZENSHIP	Filipino	ZIP CODE	
9. HEIGHT (m)	5	20. TELEPHONE NO.	
10. WEIGHT (kg)	50 Kls.	21. E-MAIL ADDRESS (if any)	alizadudez96@gmail.com
11. BLOOD TYPE	O	22. CELLPHONE NO. (if any)	09099433695
12. GSIS ID NO.	N/A	23. EMPLOYEE ID NO.	
13. PAG-IBIG ID NO.	101001321770		
14. PHILHEALTH NO.	190-511-268-390		
15. SSS NO.	0393814929		
16. TIN	152-760028-00		

II. FAMILY BACKGROUND

24. SPOUSE'S SURNAME	Not applicable	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		/ /
MIDDLE NAME		/ /
OCCUPATION		/ /
EMPLOYER/BUS. NAME		/ /
BUSINESS ADDRESS		/ /
TELEPHONE NO.		/ /
(Continue on separate sheet if necessary)		/ /
26. FATHER'S SURNAME	Deceased	/ /
FIRST NAME		/ /
MIDDLE NAME		/ /
27. MOTHER'S MAIDEN NAME		/ /
SURNAME	Esparcia	/ /
FIRST NAME	Elizabeth	11 / 14 / 1935
MIDDLE NAME	Fisalbon	/ /
25. NAME OF CHILD (Write full name and list all)		/ /
Kyle Nicole Bautista		09 / 15 / 1994
Kheyzia Michole Bautista		10 / 07 / 1997
Elizaeth Bautista		11 / 08 / 2000
Kieth Ziamynze Esparcia		09 / 17 / 2004
		/ /
		/ /

37 a. Have you ever been formally charged?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give details _____
b. Have you ever been guilty of any administrative offense?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give details _____
38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give details _____
39. Have you ever been separated from the service in any following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give details _____
40. Have you ever been a candidate in a national or local election (except Barangay election)?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give details _____
41. Pursuant to: (a) Indigenouse People's Act (RA 83710; (b) Magna Carta for Disabled Persons (RA 7277); and Solo Parents Welfare Act 2000 (RA 8972), please answer the following items:	
a. Are you a member of any indigenous group?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give please specify: _____
b. Are differently abled?	DYES <input type="radio"/> NO <input checked="" type="radio"/> If YES, give please specify: _____
c. Are you a solo parent?	<input checked="" type="radio"/> YES <input type="radio"/> DNO If YES, give please specify: <u>Separated</u>

42. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL NO.
Don Donaire Orbiso	Cebu city	0935600310
Ma. Lorenza Labrado	Cebu City	09287149008
MC Maglasang Nadela	Cebu City	09159076206

43. EMPLOYMENT RECORD (latest)

COMPANY NAME	POSITION	FROM	TO
Concentrix	Case Mentor	Sept 11, 2018	May 31, 2020
Concentrix	CSA	Dec. 7, 2007	June 2018

44. I declare under oath that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.


I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein. I trust that this information shall remain confidential.

ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)

Computer generated or xerox copy of picture is not acceptable

COMMUNITY TAX CERTIFICATE NO.	RIGHT THUMBMARK
ISSUED AT	
/ /	
ISSUED ON (mm/dd/yyyy)	

IN CASE OF EMERGENCY:
 Please Contact: Kyle Nicole Bausita
 Contact Number: 09953214210
 Relation: Eldest Son


 SIGNATURE (Sign in the box)
 DATE ACCOMPLISHED 9-25-2020