

## RESIGNATION LETTER

September 30, 2022

IPLOY OPC  
9<sup>th</sup> Floor Bohol St.  
Cebu Business Park Cebu City,

To whom this may concern,

I regret to inform you that I am resigning from my position as Billing representative effective immediately October 3, 2022.

I have been working here for one year nine months and 2 days, and I am very much grateful for the experience that I have gained in my work life. I am leaving the company because I have received another job offer from another company in which I know I would be able to use my skill set effectively.

Thank you for the opportunities for the professional and personal development that you have provided during the last one year and 9 months. I have enjoyed working for IPLOY OPC and appreciate the support provided during my time with you.

Sincerely,



Noelle Faye L. Solon