



BIR Form No.

2316

Certificate of Compensation Payment/Tax Withheld



January 2018 (ENCS)

For Compensation Payment With or Without Tax Withheld

2318 01/18ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 Taxable Year: **2018**

For the Period: From (MM/DD): **01 01** To (MM/DD): **12 31**

2 TIN: **319 875 146 0000**

4 NON-TAXABLE COMPENSATION ITEMS

3 Employee Name: **GADIANA, ATHENA JANIN SAYSON**

27 Basic Salary (including the amount P200,000 a month or the Statutory Minimum Wage of the MWS)

5 Registered Address: [Blank]

28 Holiday Pay (MWS): **7,720.00**

6 Local Office Address: [Blank]

29 Overtime Pay (MWS): **9,990.65**

7 Range of Shift: [Blank]

30 Night Shift Differential (MWS): **0.00**

8 Contact Number: [Blank]

31 Hazard Pay (MWS): **0.00**

9 Statutory Minimum Wage rate per day: [Blank]

32 13th Month Pay and Other Benefits (Amount of P24,000)

10 Statutory Minimum Wage rate per month: [Blank]

33 Doct. Honor. Benefits: **0.00**

11 [Blank]

34 13th Month Pay-PO & PAG-IBIG Contributions and Union Dues (Employer's share only)

12 Employer's Name: **ANJO GLOBAL SOURCING INC.**

35 Salaries and Other Forms of Compensation: **164.05**

13 Registered Address: **MC BRIONES ST MAGUIKAY MANDAUE CITY 6014**

36 Total Taxable Compensation Income (Sum of items 27 to 35): **34,983.17**

14 Type of Employee: [Blank]

37 TAXABLE COMPENSATION INCOME (DOLLAR)

15 TIN: [Blank]

38 Basic Salary: [Blank]

16 Employee's Name: [Blank]

39 Compensation: [Blank]

17 Registered Address: [Blank]

40 Cost of Living Allowance (COLA): [Blank]

18 Gross Compensation (including item 20) Present (Sum of items 27 and 30): **124,592.42**

41 Housing Allowance: [Blank]

19 Taxable Compensation Income (Sum Present) (Sum of items 27 to 35) Present (Sum of items 27 to 35): **34,983.17**

42 Other's (Specify): **0.00**

20 Taxable Compensation Income (Sum Present) (Sum of items 27 to 35) Present (Sum of items 27 to 35): **0.00**

43 SUPPLEMENTARY

21 Taxable Compensation Income (Sum Present) (Sum of items 27 to 35) Present (Sum of items 27 to 35): **0.00**

44 Compensation: [Blank]

22 Taxable Compensation Income (Sum Present) (Sum of items 27 to 35) Present (Sum of items 27 to 35): **0.00**

45 Profit Sharing: [Blank]

23 Gross Taxable Compensation Income (Sum of items 27 and 30): **0.00**

46 Fees including Director's Fees: [Blank]

24 Tax Due: **0.00**

47 Taxable 13th Month Benefits: **0.00**

25 Amount of Taxes Withheld: **0.00**

48 Hazard Pay: [Blank]

26 Total Amount of Taxes Withheld (Adjusted) (Sum of items 24 and 25): **0.00**

49 Overtime Pay: [Blank]

51 **CHESTER A. LIM**
Present Employer/Authorized Agent Signature over Printed Name

50 Total Taxable Compensation Income (Sum of items 27 to 35): **0.00**

CONFORME:

ATHENA JANIN SAYSON GADIANA

Date Signed: [Blank]