Rachel Anne Bercero Englis V. Rama Ave. Cebu City 09951003424 berzrachel@gmail.com

February 6, 2023

iPloy, OPC 9th Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park Cebu City 6000

To whom it may concern,

I am writing this letter to officially inform you that I am resigning from my position as customer service representative at iPloy, OPC effective today February 6, 2023.

Thank you for the support and opportunities you have provided me during my time at iPloy. I wish you and the company all the best for the future.

Sincerely,

Rachel Anne Bercero