February 28, 2023

Human Resource Department

iPloy, OPC

hr@iploy.com

To Whom It May Concern;

Greetings!

My stay in iPloy OPC has been a great help of who I am today. The learning and experiences I gathered from iPloy OPC will forever be part of my life and shaped me to become who I am today. The workplace and the workmates are really gem to be treasured.

Thus, while iPloy OPC helped me to have root in the BPO industry I have also decided to go back to school to pursue my dreams. Luckily, I got a scholarship from one of the prestigious universities here in Cebu City. Being in this state I cannot focus and give my full pledge to the company.

With this, I am informing you that I am withdrawing myself from the company. I believe my studies can greatly affect my performance on work and can also affect the reputation of the company. This also resulted to some health problems on my end since I have studies during morning and work responsibilities at night. My resignation is effective immediately today, February 28, 2023.

I hope for your kind consideration and I wish nothing but success for the company.

Truly yours,

Frank Evan A. Gumahad

Id No.: 2099