Matthew Antonino R. Torres Sitio Sandayong, Guadalupe Cebu City, 6000 January 23, 2023

iPloy, OPC 16th floor, One Montage, Archbishop Reyes Ave Cebu City, 6000

To whom it may concern:

I am writing to inform you of my decision to resign immediately from my position with iPloy, OPC.

Please accept my apologies for not having been able to provide earlier notice. However, I have experienced a sudden, unexpected life change that has left me unable to fulfill my duties.

I have greatly appreciated the opportunity to work with you and the rest of the team at iPloy, OPC. It was a great learning experience. It has been a privilege, and I am deeply grateful for the excellent support that I have received here.

Sincerely,

Matthew Antonino R. Torres