



**BIR Form No. 2316**  
January 2018 (ENCS)  
**Certificate of Compensation Payment/Tax Withheld**  
For Compensation Payment With or Without Tax Withheld

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Year (YYYY) **2020** 2 For the Period From (MMDD) To (MMDD)

**Part I - Employee Information**

3 TIN **34745070600000**

4 Employee's Name (Last Name, First Initial, Middle Initial) **Baclohan, Exequel Chy-Key I.** 5 RDO Code **081**

6 Registered Address **Sitio Bato Casil, Consolacion** 6A ZIP Code

6B Local Home Address 6C ZIP Code

6D Foreign Address

7 Date of Birth (MMDD/YYYY) **12091999** 8 Contact Number

9 Statutory Minimum Wage rate per day

10 Statutory Minimum Wage rate per month

11  Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax

**Part II - Employer Information (Present)**

12 TIN **00796454100000**

13 Employer's Name **VCUSTOMER PHILIPPINES CEBU INC**

14 Registered Address **Jose YC 10 Gen Mariano Alvarez Cebu City Cebu** 14A ZIP Code **6000**

15 Type of Employer  Main Employer  Secondary Employer

**Part III - Employer Information (Previous)**

16 TIN

17 Employer's Name

18 Registered Address 18A ZIP Code

**Part IVA - Summary**

19 Gross Compensation Income from Present Employer (Sum of Items 27 and 28) **362,596.40**

20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 26) **81,524.03**

21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 20) **281,072.37**

22 Add: Taxable Compensation Income from Previous Employer, if applicable

23 Gross Taxable Compensation Income (Sum of Items 21 and 22) **281,072.37**

24 Tax Due **6,214.47**

25 Amount of Taxes Withheld

25A Present Employer

25B Previous Employer, if applicable

26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) **6,214.47**

A. NON-TAXABLE/EXEMPT COMPENSATION INCOME		Amount
27 Basic Salary (including the exempt P250,000 & below) or the Statutory Minimum Wage of the MWE		
28 Holiday Pay (MWE)		
29 Overtime Pay (MWE)		
30 Night Shift Differential (MWE)		
31 Hazard Pay (MWE)		
32 13th Month Pay and Other Benefits (maximum of P96,000)		44,525.63
33 De Minimis Benefits		24,000.00
34 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only)		12,998.40
35 Salaries and Other Forms of Compensation		
36 Total Non-Taxable/Exempt Compensation Income (Sum of Items 27 to 35)		81,524.03
B. TAXABLE COMPENSATION INCOME REGULAR		
37 Basic Salary		281,072.37
38 Representation		
39 Transportation		
40 Cost of Living Allowance (COLA)		
41 Fixed Housing Allowance		
42 Others (specify)		
42A		
42B		
SUPPLEMENTARY		
43 Commission		
44 Profit Sharing		
45 Fees including Director's Fees		
46 Taxable 13th Month Benefits		
47 Hazard Pay		
48 Overtime Pay		
49 Others (specify)		
49A		
49B		
50 Total Taxable Compensation Income (Sum of Items 37 to 49B)		281,072.37

We declare, under the penalties of perjury that the certificate has been made in good faith, verified by means, and to the best of my/our knowledge and belief, is true and correct, and the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (RA 10173) for legitimate and lawful purposes.

81 Present Employer/Authorized Agent's Signature over Printed Name **Morris F. Quilondro** Date Signed **01312021**

CONFORME: 82 Employee Signature over Printed Name **Baclohan, Exequel Chy-Key I.** Date Signed

CTC/Valid ID No. of Employee **11297080** Place of Issue Date Signed

83 Present Employer/Authorized Agent's Signature over Printed Name **Morris F. Quilondro**

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No. 1601-C which has been filed with the Bureau of Internal Revenue.

I declare, under the penalties of perjury that I am qualified under substituted kind of income tax (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld) on the BIR Form No. 1801-C filed by my employer to the BIR shall constitute as my income tax return; and BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations No. 3-2002, as amended.

**Baclohan, Exequel Chy-Key I.**