Kim Albert Ogang 49 – Tambis St. Urgello, Cebu City <u>kimalbertogang@gmail.com</u>

January 16, 2023

HR iPloy 9th Floor, Ayala Center Cebu Tower Bohol Street, Cebu Business Park Cebu City, 6000

Dear Sir/Madam,

I am writing to notify you that I will be resigning from my position as Customer Service Representative, effective today January 16, 2023.

I am deeply appreciative of the numerous opportunities you have provided to build my skills in numerous areas. I leave knowing I am better equipped to face my next positions challenges.

I wish the company the best of success in the future.

Sincerely,

Kim Albert Ogang