

Jeanie Lyn Ortiz
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November 15, 2022

IPLOY STAFFING SOLUTIONS INC.
9th Floor Ayala Center Cebu Tower
Bohol Avenue, Cebu City 6000

To Whom it may concern,

Please accept this letter as my formal notice of resignation from iPloy Staffing Solutions Inc. effective today November 15, 2022.

Thank you for giving me the opportunity to work in the position as Reauth-Documentation Specialist. I have thoroughly enjoyed and I appreciate all of opportunities you have given me. The associations I've made during my employment here will truly be memorable for years to come. However, I have decided to move on and look for a permanent work from home set up, and a better opportunity that best suits my career goals and objectives in life.

Thank you very much for the opportunity to work here and I wish you and the company all the best for the future.

Sincerely,


Jeanie Lyn Ortiz