

Human Resource Team
iPloy Staffing Solution
Bohol St. Cebu Business Park
9th Floor, Ayala Center Cebu Tower
Cebu City, 6000

To whom it may concern,

I am writing this letter to formally notify you that I am resigning from my position as a Customer Service Representative (VOICE) at iPloy effective on December 30, 2022.

My resignation is solely based on personal reasons and does not - in any way- imply that I am dissatisfied with my work. I love it. On the other hand, my family wanted me to help with our business and it would not be possible for me to continue to work.

On a personal note, I would like to thank you for the opportunities afforded to me over the past year. I have never imagined working in a BPO industry; it has been a rewarding and enjoyable experienced especially building camaraderie with my colleagues. It is a great pleasure to be part of the growing team here in iPloy.

Let me know if I can help or answer questions during my transition.

Respectfully,

Kate Dayoc
PAP Specialist Customer Service Rep.